



**MINUTES - Executive Meeting  
Tuesday 7 November 2023  
Via Microsoft Teams**

**1 Meeting opened – 7.00pm**

A quorum for an Executive Meeting (five members) was confirmed as present.

**2 Attendance and apologies**

- **Attendees:** Damien Bosustow, Dayna Cenin, James Sawyer, Kylie Seal-Pollard, Sneha Shankar.
- **Apologies:** Suzanne Harmer, Bernadette O’Connell, Amy Robinson.

**3 Motions**

- **3.1 – MOTION: *That the P&C approve funds (up to \$250) for a contribution towards the Year 6 Yearbooks.*** Moved Dayna Cenin. Seconded James Sawyer. All in favour.

**4 Other Business**

- Nil.

**Meeting closed - 7.15pm**