



**MINUTES - General Meeting
Monday 2 May 2022
Bayswater Primary School, Library**

1 Meeting opened – 7.00pm

2 Attendance and apologies

- **Attendees:** Paul Biemmi, Damien Bosustow, Alex Ellis, Lara Ellis, Leanne Frisina, Suzanne Harmer (chair), Amy Robinson, Bethany Sawyer, James Sawyer, Kylie Seal-Pollard.
- **Apologies:** Dayna Cenin, Bernadette O’Connell, Eleanor Reuvers, Belinda Rickert, Dan Saunders, Marianne Symons.

3 Acceptance of previous meeting minutes

- Monday 14 March 2022 (General Meeting) - *Moved Suzanne Harmer, Seconded Alex Ellis.*

4 Business arising from previous minutes

- **ACTION: Lea and Bernadette to assess changes required for Canteen (Qkr finance system).** No update; carry forward to next meeting.
- **ACTION: Damien to investigate “Your Move” community programme.** Bethany Sawyer investigated. P&C can support, but requires a staff member to coordinate. Paul Biemmi to investigate. Carry forward to next meeting.
- **ACTION: Dan Saunders to clarify with WACSSO re allocation of P&C funds to proposed energy and water audit.** No clear direction from WACSSO, but spending needs to be clearly linked to student benefit. Gardening and Sustainability Committee to consider.
- **ACTION: Kylie Seal-Pollard to draft a letter regarding concerns about traffic on Leake St and Murray St.** Letter submitted. Action complete.
- **ACTION: Paul Biemmi to provide list of funding priorities for consideration.** See Principal’s report. Action complete.

5 Principal’s report

- New staff:
 - Kath Stace (PP ECE2)
 - Adele Matthews (visual arts teacher)
 - Susie Wass (Yr 5- Fridays)
 - Harpreet Soni (EA- ECE4)
 - Deborah Curtis (PP ECE 1)
- Accommodating new COVID requirements:
 - Mask wearing
 - Cohorts can be integrated eg play areas, school events and community events.
 - Reporting requirements are still in place for the school.
 - Close contact requirements (asymptomatic):
 - Have a RAT every day for 7 days.
 - Encourage children to wear a mask (no expectation)
- Curriculum Initiatives:
 - Spelling Mastery

- Prime Maths
- New English Assessments
- New assessment schedule
 - CUBED (P- Yr 1)
 - Acadience (Yrs 2- 6)
 - Recommended by the North East Metro Language Development Centre.
- School Board:
 - 2022-2024 Business Plan and Annual Report will be endorsed at the next School Board meeting.
 - Subcommittee to examine the concept of a Master Plan for the school. Consider planning for possible expansion.
 - Conducting survey on specialist program in 2024. Thank you for your constructive, thoughtful and articulate arguments. Very persuasive. Staff are also going through a similar process. If you have haven't completed your survey, please see the newsletter for the link.
- New School Room:
 - New science room is \$550,000, so no longer a feasible option.
 - Department Capital Works will be visiting the school to determine whether there are other options.
 - School will still access some resources even without the additional laboratory.
- School Request for P&C Support:
 - Soft fall for ECE area \$3,000 (School will contribute half of this project)
 - Spelling Mastery \$4,000 books
 - Literacy resources \$4,000
 - Decodable books for juniors
 - Class novel sets for seniors
 - Teachers hub \$800 (Access to literacy resources)

6 Office Bearer Reports

6.1 – President

- Report tabled (see attached)

6.2 – Treasurer

- Report tabled (see attached)

7 Motions on Notice

- **7.1 – MOTION: *That the funds (\$5,000) previously allocated for oval redevelopment be returned to general funds.(the City of Bayswater had initially required that their contribution be matched by BPS, however the CoB ultimately fully-funded the redevelopment).*** Moved Leanne Frisina. Seconded Damien Bosustow. All in favour.
- **7.2 – MOTION: *That the P&C apply for a Quicker (Qkr! by Mastercard) Account to combine and streamline payment platforms for parents.*** Moved Leanne Frisina. Seconded Amy Robinson. All in favour.

8 Tabled sub-committee/representative reports

8.1 – Canteen

- Nil.

8.2 – Gardening and Sustainability

- Report tabled (see attached)

8.3 – Coordinator reports

- Nil.

9 Other Business

9.1 – Class Rep ‘induction’

- An induction to be organised for the Class Reps at 2.30pm on 20 May in the Library.

9.2 – P&C Website

- P&C website needs updating. **ACTION: Damien Bosustow to liaise with Amy Hollingsworth.**

9.3 – 2021 Fete Info

- Fete info to be saved to P&C SharePoint. **ACTION: Damien Bosustow to liaise with Rod Arnold.**

Next meeting – General Meeting. 7.00pm Monday 13 June, 2022

Meeting closed - 8.00pm

PRESIDENTS REPORT FORM

DATE:	2 May 2022
PREPARED BY:	Daniel Saunders

POINTS OF INTEREST

1. Approval of Type A Children's Crossing

- On 24 March the school received communication that a Type A Children's Crossing (i.e. a Government funded crossing guard) was approved by WA Police for the Leake St and Murray St intersections based on traffic and pedestrian surveys completed earlier as part of the application.
- In April the final report was provided to the school and P&C detailing changes required to the local area and potential issues to be resolved to allow safe introduction of a manned crossing (see attachments).
- While the timing for these improvements is uncertain, the approval of a funded crossing guard is a fantastic outcome. The P&C would like to thank all involved with the application, particularly former BPS Principal Craig Skinner, and Kylie Seal-Pollard for their contributions.

2. Investigation of Alternate Kiss and Ride Locations

- As previously discussed, a contributing factor to the congestion at the Leake and Murray St intersection is the queuing of vehicles for the Kiss and Ride, with the limited capacity of this area, as well as the cul-de-sac, resulting in lots of vehicles moving through the area.
- To mitigate some of these issues, an alternate location for the Kiss and Ride could be investigated, with any potential changes possibly implemented with the activation of the new crossing (one of these carparks is likely to be removed for the crossing anyway).
- One potential would be the southern side of Murray St in front of the school (currently street parking). This would allow traffic to continue straight through rather than need to double back as is the case with the current Kiss and Ride.
- The current parking restrictions on the north side of Murray St could be re-assessed to counter any potential loss of parking opportunities.

3. Free Rapid Antigen Tests

- The P&C was contacted by Lisa Baker MLA with the offer for provision of 90 RAT's for distribution across the school community in the cases where people may not be able to source their own tests.
- Following discussion with the school, these were collected from Lisa Baker's office and provided to the school for distribution.
- The P&C would like to thank Lisa for her ongoing support of the school and P&C.

ITEMS FOR AGENDA	
<ul style="list-style-type: none">• FOR DISCUSSION	Correspondence received from WACSSO regarding the proposed expenditure associated with an energy and water audit of the school
<ul style="list-style-type: none">• FOR APPROVAL	



Bayswater Primary School

P&C

TREASURERS REPORT FORM

DATE:	2 nd May 2022 – Since last Meeting 14 th March 2022
PREPARED BY:	Leanne Frisina

POINTS OF INTEREST

- Allocated Funds **\$33,423** (See Spreadsheet for breakdown) / **Unallocated Funds \$38,936**
- Gardening Committee Balance **\$5,230.26** Income Seeds Fundraiser \$670
- KPC Balance **\$6,871.55** – Income Easter Raffle \$1,746.80
- Secondhand Uniforms Sales Total \$521 this term - Encourage parents to continue buy remaining stock as 100% of proceeds goes to P&C as there are no longer any expenses. Secondhand Uniforms will still be available with all funds going into the General P&C Funds
- Fete 2021 Auction Items - \$620 Outstanding - Still awaiting information from Rod Arnold
- P&C Volunteer Contributions 2022 Received YTD \$4642

ITEMS FOR AGENDA / Comments

- Handover from Leanne Frisina to James Sawyer in progress
- Email will remain the same treasurer@bpspc.asn.au

P & C Meeting - Approved Funds - 2nd May 2022

Meeting	Type	Motion	Category	Motion Description	Allocated	Raised	Aquitted	Balance
					\$ 30,952.09	\$ 2,471.80	\$ -	\$ 33,423.89
				Operating Expenses	\$ 10,000.00			
				Gardening Committee Balance	\$ 4,560.26	\$ 670.00		\$ 5,230.26
				KPC Balance	\$ 5,124.75	\$ 1,746.80		\$ 6,871.55
			CBA Hardship	Hardship Fund - CBA School Banking Commissions	\$ 1,517.08	\$ 55.00		\$ 1,572.08
12/08/2019	General	7.2	Oval	Oval Redevelopment - Fete 2019 proceeds \$4300 **No longer required should this be moved back to General Funds?	\$ 5,000.00			\$ 5,000.00
6/01/2022	General		Grant	Volunteers Grant **Need to discuss how to spend	\$ 4,750.00			

Bank Account Balances - 14.03.2022

General	\$ 58,329.23
Term Deposit 1836	\$ 15,003.70
Cash on Hand - Secondhand Uniform Sales to be banked	\$ 346.00
Total Bank Balances Available	\$ 73,678.93
Accounts Receivable (Unpaid Sales Invoices)	\$ 54.50
Outstanding Liabilities (Creditors & Payroll Expenses)	\$ (1,373.45)
Balance Available minus Allocated Funds	\$ 38,936.09
Canteen Account Balance *Not included in available funds	\$ 6,127.61

GARDENING & SUSTAINABILITY SUB-COMMITTEE REPORT FORM

SUB-COMMITTEE:	Gardening & Sustainability (incl Hillside Harvest and Baysie EcoHub)
DATE:	02.05.22
PREPARED BY:	Kylie Seal-Pollard

POINTS OF INTEREST	
<p>1. Oval Redevelopment: Current motion to reallocate money to General Funds will end any works on the oval. Request to postpone a decision on this so we can figure out where this project is at. Alternatively, these funds could be moved to other garden projects such as the ECE playground renovations.</p>	
<p>2. Hillside Harvest has a new wicking bed. The Hillside Harvest crew continues to meet on Wednesday afternoon to care for the garden. All are welcome.</p>	
<p>3. Our Containers for Change bins are back! We welcome donations of all eligible containers to help raise money for our school. Refunds can also be donated to the school via our Scheme ID C10277186.</p>	
<p>4. Currently working with the Early Childhood Education teachers to reinvigorate the Kindy and Pre-Primary gardens/playgrounds. Currently waiting for another quote to replace one sandpit with soft-fall – cheapest so far is \$9000! They may approach the P&C for help with this cost.</p>	
<p>5. Everlasting Seed fundraiser took place at the end of last term. Final orders of seeds are being delivered this week. In total, we had 50 orders, raising a total of \$1380, of which the GSC gets \$690.</p>	
<p>6. We have joined the #CupRescue Program, a joint initiative of 7-Eleven stores and Simply Cups, which enables takeaway cups, lids and straws to be collected, processed and recycled into useful things such as outdoor furniture, garden beds, reusable cups and most recently, a road! The receptacle is now in the Recycling Hub, along with all the other items the Baysie Eco Hub facilitates recycling.</p>	
FINANCIAL (reconciliation or figures must be reported to the P&C Treasurer prior to P&C meeting)	
• MONEY SPENT	\$690
• FUNDS REQUIRED	\$690 (as per Lucinda's Everlastings Invoice dated 20/4/2022)
ITEMS FOR AGENDA	
• FOR DISCUSSION	
• FOR APPROVAL	