



MINUTES - General Meeting Monday 31 May 2021

1 Meeting opened – 7.07pm

2 Attendance and apologies -

Attendees: Suzanne Harmer, Liz McQueen, Leanne Frisina, Dan Saunders, Belinda Rickert, Craig Skinner, Liz Perkins, Kylie Seal-Pollard, Damien Bosustow, Jo Scullin

Apologies: Leanne Mitsopoulos, Helen Taylforth, Alex Ellis, Rod Arnold, Wendy Field, Bernadette O'Connell

3 Accept previous meeting minutes

- **Monday 3 May 2021** (General Meeting) - *Moved Dan Saunders, 2nd Suzanne Harmer*

4 Business arising from previous minutes

- P&C Executive followed up the proposed funding of the Mother's Day/Father's Day breakfasts with WACSSO. Advice received from WACSSO was that under the P&C Constitution, the P&C is not permitted to utilise its funds in this manner. The school was advised of the decision.
- Following a few months' advertising for the vacant P&C Office Bearer position, Damien Bosustow has volunteered to be the incoming P&C Secretary.
- **MOTION: Damien Bosustow nominates for the position of P&C Secretary. Moved Dan Saunders, 2nd Lea Frisina. All in favour.**

5 Principal's report

- Teacher Dayna Knox has been selected as an Intern at the Centre for Excellence in Explicit Teaching of Literacy. This week, Dayna has been attending Professional Development at Curtin University and visiting host schools. Bayswater Primary School will be used as a study school for an evaluation of the effectiveness of the Centre for Excellence.
- Margaret Wilson has been selected as a Curriculum Support Teacher and will help to deliver professional learning across the state about new curriculum materials coming out from the School Curriculum and Standards Authority.
- Early this month Bayswater Primary School held its first 'Yarn-up'. The school invited Aboriginal families to a meeting to discuss how the school is going addressing the educational needs of their children. The school also invited Aboriginal students and their families to participate in a Reconciliation week activity - working with a Noongar artist to create a painting.
- Leon Wilson, one of the Regional Directors, recently visited the school. Leon was very impressed with the aesthetics of the school and with the work that the children were doing in the classroom.
- Dr Susan Main has been working with the literacy and teaching leaders to prepare for the School Development Day on Tuesday 8 May.
- Bayswater Primary School has applied for a Department of Education grant for a Science classroom. The school is engaging an architect to work out the feasibility of creating a space where the science room can go. If successful, it will likely be another 1-2 years before the classroom is ready. If a Science classroom is not feasible, the school can apply for a \$40,000 grant for science resources.
- New classroom furniture arrived last week. The school is progressing well with the update of classroom furniture and only five classes still have old furniture.
- Mother's Day breakfast went well and the coffee van was popular with parents.

- This week the Year 5 students go on camp for one night on Tuesday, and the Year 6 students go for a two-night camp from Wednesday. Both camps are at Woodman Point Camp School.
- Metronet have been in touch regarding work on the new train station that will involve closing Whatley Crescent between Garret Road and King William Street for two-and-a-half months between October and December. This will result in more traffic along Murray Street and possible issues with children coming and going to school. Craig invited Metronet to attend the next P&C meeting to discuss.
- **ACTION: Damien to put the Metronet discussion on the Agenda for the 26 July meeting, and advertise the upcoming consultation opportunity in the school newsletter to encourage parents to attend.**

6 Office Bearer Reports

6.1 President – report tabled

- The P&C received a donation of \$500 from Lisa Baker to put towards a prize as a school fundraiser. Dan has been in contact with Rod Arnold, and it is proposed that the donation be utilised for the Fete. Lisa has requested she present any resulting prize when awarded.
- **MOTION: That the \$500 donation from Lisa Baker be allocated to the fete for the purpose of a fundraising activity which Lisa can present to the winner. Moved Dan Saunders, 2nd Suzanne Harmer. All in favour.**
- The WACSSO Annual Conference is scheduled for 21-22 August 2021. It is proposed that two members of the P&C attend the conference.
- **MOTION: That the P&C approve funding of \$250 to send two delegates to the WACSSO Annual Conference on 21-22 August 2021. Moved Dan Saunders, 2nd Suzanne Harmer. All in favour.**
- WACSSO have emailed information regarding P&C Day on 23 July, 2021. P&C Day is aimed at promoting and celebrating the work the P&C does within the school. A resource pack has been provided.
- **ACTION: Dan to discuss promotion of P&C Day with P&C Executive.**
- The P&C's submission for a Commonwealth Government Volunteers' Grant passed the initial assessment and was recommended for the next round. Thanks to Alison Gullick for completing and submitting the application.

6.2 Treasurer – report tabled

- The P&C has recently paid invoices from the school for the Solar Panels and the AV Equipment and will contribute toward the new classroom furniture. There remains \$42,000 in allocated funds and \$9,500 in unallocated funds.
- Still no confirmation from Lea Parkinson regarding the balances in the Gardening, KPC and hardship funds. This may get resolved in the upcoming financial review of the 2020 figures. Once the review has been completed, the approved balances will be used going forward.
- Review of financial statements for 2020 is progressing. P&C approval sought for the appointment of Dean Hemmingsen as the reviewer. Due to the lack of handover and details on the 2018 and 2019 finances, these figures and any necessary reviews remain to be finalised by Lea Parkinson.
- **MOTION: That the P&C C approve the appointment of Dean Hemmingsen for the purposes of conducting a review of the financial statements of the Bayswater Primary School P&C Association for the year ended 31 December 2020. Moved Lea Frisina, 2nd Liz Perkins. All in favour.**
- Sale of remaining new uniform stock should be encouraged as all proceeds go to the P&C. Noted that there is a lot of remaining new uniform stock that is sitting in the store-room. Raised that it could all be reduced to \$5 a piece and sold with the second hand uniform.
- **MOTION: That the P&C approve all remaining new uniform stock to be sold at \$5 alongside second hand uniforms. Moved Lea Frisina, 2nd Liz Perkins. All in favour.**
- **ACTION: Lea to advise Karen that new uniform stock is to be sold alongside second hand stock, for the same price. NOTE – the price of stock will also need to be adjusted or stock removed from QuickCliq.**

7 Motions on Notice

Motion 7.1

- The literacy budget is the highest of all the learning areas. The school is purchasing more readers for younger children, including decodable readers and home readers., and the school is requesting the P&C fund one set of the decodable readers for Years 1-3. These will be ordered alongside the additional readers the school is purchasing.
- The P&C asked about library books and whether additional books were needed. The school is focused on home readers and sets for the classrooms. The P&C asked whether the school took donations of books for the school library. Some donations are accepted, but only if the books are in excellent condition. Donations have to be discussed and approved by the librarian first.
- **MOTION: The P&C approve funding of \$1056 to purchase one set of decodable home readers for Years 1-3. Moved Craig Skinner, 2nd Suzanne Harmer. All in favour.**

Motion 7.2

- The P&C previously approved applying for the Pharmacy 777 Community Spirit Program. To complete the application, the P&C has to nominate a specific project/area for the funds raised. Given the amount raised is likely to be under \$500, it is proposed it be directed to reading resources. This is one of the funding priorities identified by the school at the 3 May meeting, and is a flexible priority that can accommodate different fundraising amounts from various sources.
- **MOTION: The P&C approve funds raised from the Pharmacy 777 Community Spirit program to go in full to reading resources for the school. Moved Liz Perkins, 2nd Dan Saunders. All in favour.**
- **ACTION: Liz P to complete the application for the Community Spirit Program. Promotion of the program will then be conducted by Damien as the new P&C Secretary.**

8 School banking

- Given the recent ASIC review of school banking programs, and the fact that the program has now been stopped in some states/territories, Jo Scullin raised concerns with the continuation of school banking at Bayswater Primary School.
- Whilst financial literacy is claimed to be an outcome of school banking, the ASIC review found that the programs did not demonstrate improved financial literacy. There are no plans to make it a stand alone part of the curriculum. The school advised that financial literacy is not explicitly taught but is embedded throughout the curriculum, particularly in maths.
- ASIC also found that payments to schools for school banking may incentivise schools to encourage greater participation in the program. The commission from school banking is used by the P&C to subsidise excursions and school activities (eg, swimming) for families experiencing financial hardship.
- It was questioned whether running the school banking program is the best use of volunteer time, although it is not known whether the school banking volunteers would engage in other P&C volunteer activities if school banking was stopped.
- Not many members present at recent P&C meetings actively use school banking. A decision cannot be made without first engaging with the current volunteers and those families that use school banking.
- It was noted that the program is not compulsory and is not highly promoted, although some feel that there is underlying approval from the P&C/School given the program is run on site.
- There is not a Department of Education statement regarding school banking in WA, and it is up to each P&C to determine its position on the issue.
- ASIC has developed a set of questions which school communities could consider in assessing school banking programs.
- **ACTION: Dan to draft an email for the P&C mailing list (and newsletter), seeking feedback on school banking and whether the program should continue to be offered by the P&C. Dan will also talk to the current school banking volunteers regarding the program. This information will then be collated and presented back to the P&C.**

9 Tabled sub-committee/representative reports

9.1 Canteen – no report

9.2 Gardening and Sustainability - report circulated

- Oval re-development project update – the netball goal post has been purchased and is due to be installed at the same time as the court resurfacing in mid-June. Swings have been delayed but should be installed by June/July.
- Two ute loads of logs have been acquired to be used as steppers in Imaginature and for edging on the oval.
- Containers for Change is set up between Rooms 15 and 16. Please donate all eligible containers! Proceeds go to the school (Scheme ID: C10277186).

9.3 Coordinator reports – no reports

10 Other Business

Fete 2021

- The Fete is moving along well and almost all rooms have nominated for fete stalls. A plan has been developed for external stall holders and fundraising events.
- The Fete team will soon start reaching out to local businesses for sponsorship and donations. Applications for food and other permits will commence in the next 1-2 months.
- There is a lot of uncertainty around bake stalls and home-cooked items as these are not currently allowed under Department of Education COVID restrictions. This restriction was questioned, and Craig noted that the Chief Health Officer changed the advice on 25 May, 2021. The new advice recognises that COVID is an airborne virus and therefore the restrictions around home-cooked food have been lifted.

Signing

- The issue of the old signing at the front of the school and on the steps leading to Administration was raised. Craig noted that signage has been reviewed and new signs will be in place soon.

Buddy Bench

- Some of the younger students are getting “lost” from their friends in Imaginature, and it was raised whether a Buddy Bench could be installed in the playground as a meeting spot.
- Craig raised that Buddy Benches ca not be installed in isolation, and must be accompanied by a program throughout the school on friendship and bullying. The school would support additional bench or benches in the playground, but they could not be labelled buddy benches.
- **ACTION: Gardening Committee to investigate options for benches or meeting places in Imaginature.**

Next meeting –General Meeting. 7.00pm Monday 26 July, 2021

Meeting closed - 8.15pm