



MINUTES - General Meeting
Monday 30 August 2021
Bayswater Primary School, Library

1 Meeting opened – 7pm

2 Attendance and apologies

- **Attendees:** Scott Adams, Christie Ainsworth, Rod Arnold, Damien Bosustow, Jerry Collova, Michael Daymond, Alex Ellis, Wendy Field, Leanne Frisina, Alison Gullick, Suzanne Harmer (Chair), Aliesha Lumsden, Liz McQueen, Bernadette O’Connell, Belinda Rickert, Kylie Seal-Pollard, Craig Skinner.
- **Apologies:** Leanne Mitsopoulos, Dan Saunders.

3 Acceptance of previous meeting minutes

- Monday 26 July 2021 (General Meeting) - *Moved Suzanne Harmer, Seconded Leanne Frisina*

4 Business arising from previous minutes

- **ACTION:** *Suzanne to place order for 30 ‘sock fundraising boxes’.* Order placed. **Complete.**
- **ACTION:** *Damien to locate canteen casual position description on P&C SharePoint and send to Bernadette.* Position description located. **Complete.**

5 Principal’s report

- **Performing Arts:** This term has been a very busy time for the Performing Arts groups. Sixty students in the Dance Troupe performed at the Perth Concert Hall in the Wakakirri heats. They performed extremely well and received an Outstanding Celebration Story, which means that the Troupe will perform again on 6 September. The Senior Choir and Band performed at the WAGSMS Concert at the Crown Theatre on 10 August. A ‘talent scout’ from Channel 7 was there and looking for groups to perform at Telethon on 17 October and selected Bayswater to be one of the performers. They were after a choir that incorporated movement and did not have the teacher out the front.
- **Faction Athletics Carnival:** On Friday 3 September we have our Faction Athletics Carnival. The format continues to be tweaked to make it more successful and enjoyable than the previous one.
- **National Tree Planting Day:** Over a few weeks we had a very successful Tree Planting Day. Many thanks to Alex and the Gardening Committee. Trees and other plants were planted in the Early Childhood area, Imaginature and at Eric Singleton Bird Sanctuary. The students planted over 1000 plants. Some classes also made seed bombs to improve the habitat for pollinating insects.
- **Covid Preparedness:** We continue to be conscious of the fact that Covid remains a threat around Australia. As a school we remain prepared for future outbreaks in WA. We will maintain effective hygiene and cleaning practice across the school. If we need to move to online learning, teachers are ready to switch quickly over. We will be using Connect as our primary platform for online learning so have asked parents to familiarise themselves with this.
- **Staff Development:** Following our Term 2 School Development Day we have been maintaining a strong focus on Teaching and Learning, particularly in relation to literacy. A key area identified is that all staff have a good knowledge of phonics instruction. On our latest SDD, we engaged the North East Metro Language Development Centre to provide all staff with Professional Learning on Phonological Awareness and Phonics. We have also had 22 staff attend another ‘Science of Learning’ seminar on a Saturday. At the same time as all of this professional learning, Dayna has been

continuing with her internship with the Centre for Excellence where she is learning from the highest achieving schools across the state. We have also had a focus on our four expectations of which I hope you may have been seeing and hearing more about across the school.

- **Enrolments:** As we move quickly towards the end of the year we start to focus on 2022. Kindergarten enrolments are in and offers have been sent out to families. Like the past two years we are only able to offer places to those within the Local Intake Area. Current numbers are looking at only a very small (if any) increase on this year's numbers.
- **Science Classroom Grant:** We have (so far) been successful in applying for a DOE grant to get a science classroom. We are engaging an architect to work out the feasibility of creating a space where the science room can go. We continue to await quotes from programmed to get a design drawn up and quoted.
- **Application of voluntary charges:** Our specialist teachers have been very grateful for the payment of voluntary charges from which we have around 75% payment. These funds have been used to purchase Drying Racks (ECE), Bluetooth speaker (ECE) Wrist Ribbons (ECE), Printing Press (Art), Paper Cutter (Art), Italian books, Cooking Equipment (Italian), Costumes (Dance, Drama, Music), Backdrop frames (Dance, Drama, Music, Art) with more still to be spent. For Technology we have leased an additional 30 iPads and bought out from lease 30 iPads. This gives the school over 120 iPads. We have also upgraded 12 of the teacher laptops.
- **Morning Tea with Lisa Baker MLC:** Suzanne and I attended a morning tea with Lisa Baker last week. A key focus of the discussion was around the housing development around the new Metronet station and what that might mean to schools. Lisa agreed to follow up with Minister Ellery.

6 Office Bearer Reports

6.1 – **President** – report tabled (see attached)

- **WACSSO Annual Conference:** The WACSSO Annual Conference was held 21-22 August 2021. Dan (President) and Suzanne (Vice President) attended.

6.2 – **Treasurer** – report tabled (see attached)

- **Review of financial statements for 2020:** In progress. Targeting end-September.

7 Motions on Notice

Ni.

8 Tabled sub-committee/representative reports

8.1 – **Canteen**

- Homemade food options going well. Consider including photographs on website.
- Volunteers have been organised for Faction Carnival.
- Some interest in gluten-free options; making them clear on the menu.

8.2 – **Gardening and Sustainability** – report tabled (see attached)

- **Oval Redevelopment Grant Application:** The school is organising an Oval Use Agreement with the City of Bayswater. The court on the oval has been replaced, and the netball goal post and markings will be done in a month once the cement has cured. The swings and limestone/log edging have been completed.
- **National Tree Day** (Friday, 30th July) was a great success:
 - On Friday, 30th July, Margaret and her Year 4/5 class held an assembly item theme on National Tree Day at 9am. Following the assembly, the Years 1's and 2's (~112 kids) planted ~300 tubestock in Imaginature and on the Leake St/Hill St verge at the school with Alex Devine (City of Bayswater) and parent volunteers. The Kindy and Pre-primary kids planted ~120 tubestock, some bigger Bush Tucker plants, and made/planted seed-bombs with Miho and other parent volunteers in the KPC Area. This area was then mulched by the Hillside Harvest gang.

- On Friday, 13th August, the Years 3-6's (~200 students) headed down to the Eric Singleton entrance (opposite Enviro House) and planted ~1200 tubestock with Alex Devine and parent volunteers. Thank you to the City of Bayswater who provides these plants free of charge, to Alex Devine for his coordination of the day, and to teacher and parent volunteers.
- It was a hugely successful event, and the CoB then donated 72 tubestock which were planted out on the bike boulevard and around Room 9 by our Hillside Harvest volunteers on Wednesday, 25th August.
- All in all the day enabled us to plant 1,690 plants locally! A big thank you to all involved.
- **Mulch Fundraiser:** Look out for our annual Mulch Fundraiser, which this year will be coordinated by Miho. It will probably be in September; so please get ready and tell your family, friends and neighbours about it, so they can add to your order to make it a successful and worthwhile event.
- **Hillside Harvest:** Going well, we are now in Djilba (season of conception). We have reinvigorated school composting and continue to promote FOGO and the Recycle Right app (produced by EMRC/SMRC).
- **Containers for Change:** Bayswater PS has four blue 240L wheelie bins from Scouts WA, currently located between Rooms 15 and 16 (the new demountable), near Hill Street. We welcome donations of all eligible containers to help raise money for our school. For those who may have businesses using the scheme, refunds can be donated to the school, Scheme ID is: C10277186.
- **Plant Signage:** Arrangements are being made to coordinate plant signage, and the making of bee houses and hotels by the students in early Term 4, as part of the last stages of the Buzzed about Bee Science grant.
- **FOGO Bins:** The cleaning staff are now placing paper towel in the 4 green 'FOGO' bins at the school. Marise is arranging FOGO stickers to go on these bins, emptied weekly for free by City of Bayswater.
- **Whole School Busy Bee:** We have decided to cancel the Whole School Busy Bee for Sunday, 17th October, as it is too close to the Fete, and risks burning out the regular volunteers. Instead, the Gardening Committee will do some work during the school holidays placing steppers, weeding and other odd jobs.
- **Fete Plant Stall:** Preparations are now underway for our committee Plant Stall at this year's Fete. We are asking everyone to please pot up seedling/cuttings, succulents, and start to collect any ceramic/terracotta pots and garden ornaments (to sell as second-hand items). Thanks!

8.3 – Coordinator reports – no reports

9 Other Business

9.1 – Fete 2021

- Timing confirmed: 10am to 3pm
- New stalls this year: Scavenger hunt, Silent disco, Halloween tattoo and glitter station, Haunted house, Comic book collection for raffle, BBQ canteen, Photo booth.
- Donations:
 - Auction items: Football, Lisa Baker MLC money, Athena Surgical money, Painting
 - Plant stall: Bunning voucher
 - Raffle items: Sherbert's gift voucher, Comic book collection
- Entertainment (stage in quadrangle)
 - Open with acknowledgement to country
 - Senior choir/band performance
 - Costume parade at closing
 - Looking for two to three more acts through the day
- 3 x food stations

9.2 – Student and Parent Social Events

- The opportunity to hold student and parent social events in Term 4 was discussed, without resolution.
- **ACTION: Student and parent social events to be discussed at next General Meeting.**

9.3 – Cake Stall for Faction Carnival

- A cake stall has been organised for the Faction Carnival.

9.4 – Special canteen menu and coffee van for Faction Carnival

- A canteen menu and coffee van have been organised for the Faction Carnival.

9.5 – Vacant role: Social Media Coordinator

- Social Media Coordinator role continues to be vacant.
- **ACTION: Promote Social Media Coordinator role in school newsletter and via email to school community.**

9.6 – Vacating role: Second-Hand Uniform Coordinator

- Second-Hand Uniform Coordinator role will be vacated soon.
- **ACTION: Promote Second-Hand Uniform Coordinator role in school newsletter and via email to school community.**

9.7 – Before and after school care

- Before and after school care was discussed and a particular query was made regarding the school not being able to promote alternative service providers to Helping Hands.
- Craig Skinner advised that the commercial agreement with Helping Hands is a standard DOE agreement.
- It has been previously minuted that while the P&C can't be seen to be favouring one service provider over another, it was agreed that it was reasonable to share Facebook posts that inform parents of service offerings that are available or of changes to the service offerings.

Next meeting – General Meeting. 7.00pm Monday 18 October, 2021

Meeting closed - 8.25pm