



**MINUTES - General Meeting
Monday 18 October 2021
Bayswater Primary School, Library**

1 Meeting opened – 7pm

2 Attendance and apologies

- **Attendees:** Rod Arnold, Damien Bosustow, Dayna Cenin, Jerry Collova, Suzanne Harmer, Liz McQueen, Lanita Miller, Belinda Rickert, Dan Saunders (Chair), Kylie Seal-Pollard, Craig Skinner.
- **Apologies:** Alex Ellis, Wendy Field, Leanne Frisina, Bernadette O’Connell, Leanne Mitsopoulos.

3 Acceptance of previous meeting minutes

- Monday 30 August 2021 (General Meeting) - *Moved Suzanne Harmer, Seconded Liz McQueen*

4 Business arising from previous minutes

- **ACTION:** *Student and parent social events to be discussed at next General Meeting. Complete.*
- **ACTION:** *Promote Social Media Coordinator role in school newsletter and via email to school community. Complete.*
- **ACTION:** *Promote Second-Hand Uniform Coordinator role in school newsletter and via email to school community. In progress. If no volunteer, an alternative may be to sell through the office.*

5 Principal’s report

- **Performing Arts:** We are very proud of our Senior Choir who performed on Telethon on Sunday. Well done to Mitch and the students who represented the school magnificently.
- **Staff Development:** The teaching and non-teaching staff participated in a really valuable School Development Day. In the morning the Education Assistants with Belinda and Marise visited Ballajura PS to view their Reading Academy in action. The rest of the staff worked on literacy planning for the morning. We then engaged ‘Human Link’ to workshop with all staff ‘Understanding Behavioural Styles’ to help us better work collaboratively with each other. In the final session we worked on the school Business Plan 2022-2024.
- **Oval Refurbishment:** Over the holidays we finally had the remaining 130 m2 of lawn installed on the oval and the lawn top-dressed. We are looking at getting some moveable soccer goals to prevent the one area of lawn constantly wearing away. We also had the lines on the courts repainted new fencing and gates at the pre-primary and Hill Street entrance.
- **NAPLAN:** NAPLAN results came out on the last Friday of Term 3. In the comparative performance we received green (above expected) scores in Year 5 Writing, Spelling and Punctuation and Grammar. We received yellow (expected) in the other 7 assessment areas. We scored our best scores ever in six of the 10 assessment areas. There are areas to investigate, in particular spelling.
- **Lunch times:** For the first two weeks of this term, we are trialing shorter lunch eating times, allowing more time for the students to play at both recess and lunchtimes. We will review this at the end of this week and make adjustments if necessary.
- **Enrolments:** Kindergarten enrolments for 2022 are in and offers have been sent out to families. We currently only have 52 Kindy enrolments and would like to get that up to 60 before the start of the year. Due to our expected numbers being very similar to this year’s numbers we are considering out of area enrolments on a case-by-case basis.

- **Key Dates:** A few key dates for this term:
 - Fete Sunday 31 October
 - Kindy 2022 Orientation Friday 12 November
 - End of year Concert Thursday 9 December

6 Office Bearer Reports

6.1 – **President** – report tabled (see attached)

6.2 – **Treasurer** – report tabled (see attached)

7 Motions on Notice

7.1 - MOTION: That the movie night planned for Friday 3 December be approved for coverage by P&C insurances. Moved Dan Saunders. Seconded Suzanne Harmer. All in favour.

7.2 - MOTION: That the P&C recommends to the school board that the P&C voluntary contribution for 2022 be unchanged at \$20. Moved Dan Saunders. Seconded Suzanne Harmer. All in favour.

8 Tabled sub-committee/representative reports

8.1 – Canteen

- Nil.

8.2 – Gardening and Sustainability

- **Oval Redevelopment Grant Application:** the school is organising an Oval Use Agreement with the CoB. The court markings were done on 14 October. The netball post was installed and will be correctly aligned this week. Lisa from the City of Bayswater came out to do a photo shoot for the grant on 8th October with Liz, Novak and Lawley, Maki and Kai, Alex and Steph. It was then featured in their Social Media platforms on 12th October.
- **Mulch Fundraiser:** The annual Mulch Fundraiser was our biggest to date, with 22 orders, totalling \$3,689.50 and a total profit of \$734. Thank you so much to Miho who made this a huge success. Everyone should have received their orders by now.
- **Electric Mulcher:** We have recently been gifted an electric mulcher by Bonnie James, for use during our gardening afternoons – thanks very much for your generosity Bonnie! This has been added to our asset list.
- **Hillside Harvest:** Hillside Harvest is going well, we are now in Kambarang (season of birth, long dry periods). We have reinvigorated school composting and continue to promote FOGO and the Recycle Right app (produced by EMRC/SMRC). The Hillside Harvest gang have been spending their Wednesday afternoons weeding and mulching the garden beds alongside Leake St. Thanks very much to everyone involved.
- **Containers for Change:** Bayswater PS has four blue 240L wheelie bins from Scouts WA, currently located between Rooms 15 and 16 (the new demountable), near Hill Street. We welcome donations of all eligible containers to help raise money for our school. For those who may have businesses using the scheme, refunds can be donated to the school, Scheme ID is: C10277186.
- **Plant Signage:** Plant signage for our garden areas, and the items for the making of bee houses and hotels by the students in early Term 4 is complete, as part of the last stages of the Buzzed about Bee Science grant. We are planning on holding the 'Hotel Making' on **.
- **FOGO Bin:** The cleaning staff are now placing paper towel in the 4 green 'FOGO' bins at the school. Marise is arranging FOGO stickers to go on these bins, emptied weekly for free by City of Bayswater.
- **Fete Plant Stall:** If you are providing plants for the fete plant stall, please drop them off to Liz or Alex in the week immediately before the fete so we can price them.

8.3 – Coordinator reports – no reports

9 Other Business

9.1 – Fete 2021

- **Marketing:** Facebook notices on multiple pages. Posters have gone up around town and at some sponsors premises. Considering paid advertising through Facebook (\$50).
- **Online Auctions:** Lots of donations acquired. Auction will be run on Lay2 software on their network.
- **Safe WA:** QR codes and manual registrations will be placed at all entrances.
- **Food licences:** Cake stall and sausage sizzle approved. Canteen – falls under current licence
- **Event application:** To be approved this week; was held up by PL insurance certificate
- **EFTPOS Services:** Square account set-up. Tokens (\$2 and \$5 amounts) purchased for use at stalls.
- **Master of Ceremonies:** Jesse Doney
- **Performances/Ceremonies:**
 - 10am: Opening: Jesse Doney and Acknowledgement of Country.
 - 11am: Dance Troupe
 - 12pm: Halloween parade
 - 1pm: Band Senior Choir
 - 2pm: TBS (magician/Karate Demo)
 - 3pm: Closing (Craig Skinner?)

9.2 – Student and Parent Social Events

- **Movie night:** Movie night planned for 3 December 2021.
- **Parent event:** Bernadette investigating opportunities for parent social event in Term 1, 2022.

9.3 – Meeting schedule for 2022

- Preliminary meeting schedule tabled for discussion. Final meeting schedule to consider:
 - Earlier evening meeting time, say 6pm start
 - Alternative evening and morning meetings

Next meeting – General Meeting. 7.00pm Monday 22 November, 2021

Meeting closed - 8.00pm