



MINUTES - General Meeting Monday 15 March 2021

Meeting opened – 7.40pm

Attendance and apologies –

Attendees: Alison Gullick, Suzanne Harmer, Liz McQueen, Leanne Frisina, Dan Saunders, Belinda Rickert, Craig Skinner, Liz Perkins, Marianne Symons, Amanda Chitty, Leanne Mitsopoulos, Jerry Collova, Christie Ainsworth, Kylie Seal-Pollard, Alex Ellis, Amy Hollingsworth, Wendy Field, Rod Arnold, Aleisha Lumsden, Bernadette O’Connell

Apologies: Tanith Forte, Helen Taylforth

1 **Accept previous meeting minutes**

- **Monday 15 February 2021** (General Meeting) – *Moved Dan Saunders, 2nd Suzanne Harmer*

2 **Business arising from previous minutes**

- Call for Breakfast Club volunteers has been placed on the School and P&C social media sites, and the P&C has emailed the request through to the mailing list and advertised in the newsletter. No volunteers have come forward. The school is currently pursuing external volunteers through a local Church. Investigating a roster of community volunteers to assist the Chaplain and school staff with Breakfast Club.
- Rod Arnold has volunteered to coordinate a Fete for 2021. He has spoken to previous organisers and is exploring the idea of holding a fete on the Halloween weekend.
- **ACTION: Liz Perkins to set up a P&C email account for Rod and access to One Drive with the fete handover documents.**

3 **Principal’s report**

- School swimming went well, and the Carnival will be held for Years 4-6 on Wednesday. Harmony week activities will be held throughout the week. On Friday, Years 3-6 will be visiting Sculptures by the Sea.
- Approvals have been completed for the solar panels and installation has been booked for April school holidays. New classroom furniture has been ordered for Rooms 11, 5 and 8 - only three classrooms now have old furniture.
- As part of the recent State Government election, Bayswater Primary School will receive \$58,000 for projects around the school. These will be discussed and determined with Lisa Baker.
- The School Administration team has changed areas of responsibility, with Craig Skinner the contact for Kindy and Pre-Primary, Dave Dique for Years 1-3, and Belinda Rickert the contact for Years 4-6.
- New faction colours have been allocated to students. A new school bucket hat will soon be available through Nell Gray. This will transition to a reversible bucket hat when the factions are finalised.
- Performing Arts program has been very popular with students. The school has 58 members in the Senior Choir, 60 in the Performance Troupe, a Junior Choir and a 14-piece band.
- Most parents have completed the Third Party ICT Use Agreement which was a new requirement from the Department of Education at the beginning of the year. Only a small number of students still require consent and these families will be followed up by the school.
- The school is discussing and finalising a wishlist for funding priority projects for the P&C. These will be presented at the next P&C meeting.

4 Office Bearer Reports

4.1 President

- Provided in the AGM minutes.

4.2 Treasurer

- Provided in the AGM minutes.

5 Motions on Notice

Motion 5.1

- As was discussed at the February General Meeting, the P&C has approved pausing of Muffin Morning for 2021 due to duplication with the school's voluntary excursion fund and COVID-19 restrictions on selling food prepared at home.
- The two Muffin Mornings held in 2020 were by the then Year 5 classes and will be transferred to the school to subsidise the Year 6 end-of-year excursion.
- There is money remaining in the 2019 Muffin Morning funds which was not expended. Once this amount has been finalised (awaiting confirmation of figures from Lea Parkinson) it is best served in the school's excursion fund.
- **ACTION: Leanne Frisina to follow up confirmation of funds with Lea Parkinson**
- **MOTION: The P&C approve the transfer of remaining 2019 Muffin Morning fundraising money to the school's excursion fund. Moved Craig Skinner, 2nd Alex Ellis. All in favour.**

Motion 5.2

- The Kindy and Pre-Primary classes traditionally run an Easter Raffle. This was cancelled last year due to COVID, however, seeking approval to run the fundraiser in 2021.
- **MOTION: The P&C approve the Kindy and Pre-Primary classes organizing an Easter Raffle, with proceeds to go to the KPC area. Moved Marianne Symons, 2nd Alex Ellis. All in favour.**

6 Tabled sub-committee/representative reports

6.1 Canteen – no report

- The large freezer in the Canteen was fixed, but continues to be somewhat unreliable.
- Suggested the Canteen sub-committee apply for a Volunteers Grant to cover a new freezer.
- There will be a change to Canteen operating hours for the remainder of the term.

6.2 Gardening and Sustainability - report circulated with the meeting agenda

- Oval re-development project update – new picnic bench has been installed. The netball goal post has been purchased and is due to be installed at the same time as the court resurfacing by the end of April. Swings have been delayed but should be installed by June/July, if not sooner.
- **MOTION: The P&C approve a Gardening and Sustainability Busy Bee on Sunday, 21st March to clean up oval and garden edges, and mulch. Moved Alex Ellis, 2nd Liz McQueen. All in favour.**
- The sub-committee has reinvigorated school composting, under the guidance of Mrs Winterburn. All classes have food scraps buckets, and empty their scraps into the worm farm, worm tubes, or active compost bins (labelled lids).
- Containers for Change is set up between Rooms 15 and 16. Please donate all eligible containers! Proceeds go to the school (Scheme ID: C10277186).

6.3 KPC Fundraising – no report

7 Other Business

Community Spirit Program

- Liz P met with Greg Da Rui from Pharmacy 777 regarding their Community Spirit Program. This replaces the community partnerships which the P&C had previously approved participating in, in late 2019.
- Similar concept, however, runs more exclusively, with each pharmacy signing a partnership with a community organization for a six-month period. During this period, 5% of identified sales will go to

the community organization - people will need to identify as being part of the community organization (for example, Bayswater Primary School) for the funds to be attributed to the program.

- Bayswater Pharmacy 777 currently in partnership with St Columba's, however, this ends soon and they will be looking for a new partner for the program. The P&C will need to apply, and must have an identified project for funds to be directed toward. Need to wait for the school's funding priority list before this can be pursued.

Year 5 Movie Night Camp Fundraiser

- Year 5 students have proposed holding a Movie Night as a fundraiser for Year 6 Camp. A movie screen will be hired, however, the Year 5 parents would like to apply for the movie screen through the P&C as it is a Not for Profit, which means the screen and equipment will be free.
- The movie cannot be charged for, however, may ask for a gold coin donation. The Year 5's will have the opportunity to do extra fundraising at the event, such as selling popcorn, hotdogs, drinks etc.
- Movie screen to be hired for Friday 3 December, assuming that does not overlap with any planned P&C fundraising initiatives.
- **MOTION: The P&C approve the Year 5 group organizing a Movie Night in December, with proceeds to go to the Year 6 camp. Moved Alison Gullick, 2nd Liz Perkins. All in favour**
- Various members of the P&C noted it would be good to have better guidelines around fundraising as significant school fundraising (for camp) may detract from P&C fundraising efforts.
- P&C hasn't had a "fun" fundraiser for parents for a couple of years. Would be a good opportunity to increase the engagement of the school community. Could potentially be funded through a Volunteers Grant without necessarily having to be a fundraiser.
- Ideally have a Fundraising Calendar and members of the school community/P&C can nominate to run fundraisers at certain times throughout the year. Fundraising seen as a whole-of P&C role, not necessarily confined to a Sub-Committee, however, the lack of a coordinated effort means there is little driving whole-school fundraising at present.

Next meeting –General Meeting. 7.00pm Monday 3 May, 2021

Meeting closed - 8.15pm