



**MINUTES - General Meeting**  
**Monday 14 March 2022**  
**Bayswater Primary School, Undercover Area**

**1 Meeting opened – 7.20pm**

**2 Attendance and apologies**

- **Attendees:** Paul Biemmi, Damien Bosustow, Dayna Cenin, Alex Ellis, Lara Ellis, Leanne Frisina, Suzanne Harmer, Amy Hollingsworth, Bernadette O’Connell, Eleanor Reuvers, Belinda Rickert, Dan Saunders (chair), Bethany Sawyer, James Sawyer, Kylie Seal-Pollard.
- **Apologies:** Amy Robinson, Marianne Symons

**3 Acceptance of previous meeting minutes**

- Monday 14 February 2022 (General Meeting) - *Moved Suzanne Harmer, Seconded Dan Saunders.*

**4 Business arising from previous minutes**

- **ACTION: Lea and Bernadette to assess changes required for Canteen (Quicken finance system).** No update; carry forward to next meeting,
- **ACTION: Damien to investigate “Your Move” community programme.** No update; carry forward to next meeting,

**5 Principal’s report**

- Congratulations to the new P&C committee. A sincere thank you to the outgoing committee for your exceptional work and leadership in creating a positive, student focused committee. On behalf of the community, we all owe you our sincerest gratitude for everything that you have achieved over the year.
- COVID
  - Ever increasing changing circumstances requires the school to adjust and change measures to keep everyone safe.
  - Thank you to everyone for your support and positive approach. Overwhelmingly the Bayswater community have adopted the measures that the school has introduced. I am extremely grateful and appreciative.
    - Vigilance and diligence (caution) undertaken to inform the school of suspect cases of COVID in households. This has supported our response. A great effort from everyone involved. Thank you!
    - Before and after school measures.
    - Masks
    - Ever changing protocols concerning close contacts.
    - Webex might become of ongoing feature to provide opportunities of seeking clarification.
- Staffing
  - Education Assistant Position. Currently organising a merit selection process for an education assistant. Received about 35 applicants.
  - Visual Arts. Will be conducting a visual arts merit selection process. This will be a fixed term position for the rest of the year.

- Seeking feedback on whether we offer a permanent position in 2023.
      - Visual arts
      - Science/Stem incorporating sustainability
- School Board
  - Conducted the ballot and now awaiting the criminal screening process to be conducted.
  - Hopefully announce the new members shortly
  - Aiming for the 23 March to hold our first meeting.
  - Annual Report and Business Plan will be discussed.
- Committees
  - Curriculum Committee
    - Spelling mastery
    - Assessment schedule
  - Wellbeing Committee
    - Social and Emotional Wellbeing Survey
    - Harmony Day/ Easter Bonnet parade.
- QKR –Trialling the cricket excursion.
- Waste Wise
  - Thank you to Alex Ellis for completing the accreditation survey.
  - Tegan Eaton has indicated an interest coordinating a committee in the school to support this program. Good to have a school contact person to provide additional support in this area.

## 6 Office Bearer Reports

- Nil – reports delivered in AGM

## 7 Motions on Notice

- **7.1 - MOTION: *That the P&C approve spending (of to \$100) to purchase two snap display frames. Moved Bernadette O’Connell. Seconded Dan Saunders. All in favour.***
- **7.2 - MOTION: *That the P&C approve spending of \$1,500 to engage Alan Benn to undertake an Energy and Water Audit for BPS. Moved Kylie Seal-Pollard. A question was raised whether allocation of P&C funds for such a purpose is allowed by our Constitution. ACTION: Dan Saunders to clarify with WACSSO.***
- **7.3 - MOTION: *That the P&C approve the Gardening and Sustainability Committee to arrange and undertake a fundraising drive through Lucinda’s Everlastings during Term 1, 2022. Moved Kylie Seal-Pollard. Seconded Dan Saunders. All in favour.***

## 8 Tabled sub-committee/representative reports

### 8.1 – Canteen

- Nil.

### 8.2 – Gardening and Sustainability

- Report tabled (see attached)

### 8.3 – Coordinator reports

- Nil.

## 9 Other Business

### 9.1 – Traffic Issues

- Concerns about traffic on Leake St and Murray St were discussed. **ACTION: Kylie Seal-Pollard to draft a letter.**

### 9.2 – School ‘wish list’ for funding

- P&C requested 'wish list' of funding priorities for consideration. ***ACTION: Paul Biemmi to provide list of funding priorities.***

**Next meeting – General Meeting. 7.00pm Monday 2 May, 2022**

**Meeting closed - 8.05pm**