



Bayswater Primary School P&C Inc
MINUTES - Annual General Meeting
15 March 2021

1 Meeting open: 7:10pm

2 Attendance, welcome and apologies:

Attendees: Alison Gullick, Suzanne Harmer, Liz McQueen, Leanne Frisina, Dan Saunders, Belinda Rickert, Craig Skinner, Liz Perkins, Marianne Symons, Amanda Chitty, Leanne Mitsopoulos, Jerry Collova, Christie Ainsworth, Kylie Seal-Pollard, Alex Ellis, Amy Hollingsworth, Wendy Field, Rod Arnold, Aleisha Lumsden, Bernadette O'Connell

Apologies: Tanith Forte, Helen Taylforth

3 Confirmation of previous AGM minutes:

The minutes of the Bayswater Primary School P&C Association AGM dated 6 April 2020 were approved as a true and accurate record of the meeting.

Moved Dan Saunders, 2nd Suzanne Harmer. Accepted and all in favour.

4 Reports:

4.1 President's report –Dan Saunders

- Last 12 months the P&C had limited opportunities to fundraise due to COVID restrictions. However, the P&C was eligible for a number of Commonwealth Government payments which enabled the P&C to continue to invest in the school.
- Having had an accumulation of funds over the past few years, the P&C was able to fund a number of the school's priority projects including solar panels, installation of AV equipment in the undercover area and support for the ongoing upgrade of classroom furniture.
- Great to see so many new faces at the AGM, and hope to continue to get more new people involved in the P&C.

4.2 Treasurer's reports – Lea Frisina

- Approved draft financial reports for 2020 still being finalised due to handover of the Treasurer role. Will be circulated soon.
- General update on P&C Finances provided. Currently have \$9,000 in unallocated funds. There is another \$84,000 in P&C accounts, but the bulk of this has been allocated to approved expenditure items (eg solar panels, AV equipment, oval re-development) and is awaiting finalisation and invoices from the school. Other amounts are put aside for specific general purposes (eg, Gardening & Sustainability Committee, Kindy and Pre-Primary fundraising).
- Parents should be encouraged to purchase remaining non-labelled uniform stock as there are no longer any uniform expenses and all proceeds go to the P&C.

- Question over the balance of funds for KPC as currently listed as just over \$4,000 in the account. Christmas books yet to come out. Suggested there are other outstanding invoices from early 2020 that need to be finalised. The school is following up.

4.3 Principal's report - Craig Skinner.

- Held over for the General Meeting.

5 Elections

All P&C positions declared vacant.

All nominations in sections 5.1 to 5.4 below moved by Dan Saunders, 2nd Suzanne Harmer, all in favour.

5.1 Office Bearers

President:	Dan Saunders
Vice President:	Suzanne Harmer
Treasurer:	Leanne Frisina
Secretary:	VACANT. Liz Perkins will continue for a few months on an interim basis and provide full handover to a new volunteer for the role.

5.2 Executive Committee

Liz McQueen
Bernadette O'Connell (Canteen)
Wendy Field

Action: Liz Perkins to draft an email and newsletter item with on the outcome of the P&C AGM and notifying of vacancy for the Secretary role

5.3 Other P&C positions -

Kindy and Pre-Primary Fundraising Coordinator:	Marianne Symons (to be transitioned in 2022)
Canteen Sub-committee:	Bernadette O'Connell, Amanda Chitty
Gardening and Sustainability Sub-committee:	Alex Ellis, Liz McQueen Eleanor Reuvers, Kylie Seal-Pollard
Second-hand uniform service:	Karen Scoble
Digital Communications Coordinators:	Website - Amy Hollingsworth Social Media - VACANT
School banking:	Susie Wass, Marlen Fahuas
Breakfast Club:	VACANT
Scholastic Book Club:	Michelle Rivers

Action: Liz Perkins to draft an email and newsletter item regarding P&C positions, with a call for Breakfast Club and Social Media coordinators.

5.4 P&C Class Representatives

ECE 1, Pre Primary	Jo Scullin
ECE 2, Pre Primary	Dennae Lont
ECE 3, Pre Primary	Aleisha Lumsden
ECE 2 (Kindy Orange)	Wendy Field and Carmen Cummings
ECE 2 (Kindy Green)	Wendy Field and Carmen Cummings
ECE 4 (Kindy Blue)	Tanith Forte
ECE 4 (Kindy Red)	Leeanne Mitsopoulos
Room 16, Year 1	Lanita Miller
Room 15, Year 1	Jerry Collova
Room 13, Year 2	Bernadette O'Connell
Room 12, Year 2	Melissa Bassett
Room 11, Year 1/2	Marianne Symons
Room 10, Year 3	Taneeka Jones
Room 9, Year 3	Leanne Collova
Room 8, Year 3/4	Kura Perkins
Room 7, Year 4	Amy Hollingsworth
Room 6, Year 4/5	Melissa Bassett
Room 5, Year 5	Liz Marazzato
Room 2, Year 6	Christie Ainsworth
Room 1, Year 6	Brianna Marszal

Action: Liz Perkins to advise Marianne Symons of the final Kindy and Pre Primary Class Reps

AGM closed: 7.40pm

Next AGM to be held in 2022. Date to be advised