



**ANNUAL GENERAL MEETING**  
**Monday 15 March, 2021 – 7.00pm**

<b>ANNUAL GENERAL MEETING (AGM)</b>		
Bayswater Primary School P&C Association Inc.		
<b>1</b>	<b>Meeting open</b>	
<b>2</b>	<b>Attendance, welcome and apologies</b>	
<b>3</b>	<b>Confirmation of 2020 AGM Minutes</b>	
<b>4</b>	<b>Reports</b>	
4.1	President	Dan Saunders
4.2	Treasurer	Lea Frisina
4.3	Principal	Craig Skinner
<b>5</b>	<b>Elections (P&amp;C Executive)</b>	Dan Saunders
5.1	Office Bearers <ul style="list-style-type: none"> <li>• President</li> <li>• Vice-President</li> <li>• Treasurer</li> <li>• Secretary</li> </ul>	
5.2	Executive Committee <ul style="list-style-type: none"> <li>• General Executive x 2</li> <li>• General Executive - Canteen</li> </ul>	
<b>6</b>	<b>Confirmation of other P&amp;C positions</b>	
6.1	P&C sub-committees <ul style="list-style-type: none"> <li>• Canteen sub-committee</li> <li>• Fundraising/KPC sub-committee</li> <li>• Gardening and sustainability sub-committee</li> </ul>	
6.2	P&C coordinator positions <ul style="list-style-type: none"> <li>• Breakfast club</li> <li>• Second-hand uniform service</li> <li>• School banking</li> <li>• Scholastic book club</li> <li>• Digital communications</li> </ul>	
6.3	P&C Class representatives <ul style="list-style-type: none"> <li>• P&amp;C Class Representative x 20</li> </ul>	
	<b>AGM Close</b> <ul style="list-style-type: none"> <li>• Next AGM to be held in 2022. Date to be advised.</li> </ul>	



Bayswater Primary School

**P&C**

## GENERAL MEETING

Monday 15 March, 2021 – 7.45pm

<b>GENERAL MEETING</b>		
Monday 15 March, 2021		
<b>1</b>	<b>Accept previous meeting minutes</b> <ul style="list-style-type: none"><li>Monday 15 February, 2021 – General meeting</li></ul>	
<b>2</b>	<b>Business arising from previous minutes</b> <ul style="list-style-type: none"><li>Breakfast Club volunteer(s)</li><li>Fete coordinator/committee volunteer(s)</li></ul>	
<b>3</b>	<b>Principal's Report</b>	
<b>4</b>	<b>Office Bearer reports</b>	
4.1	President	Dan Saunders
4.2	Treasurer	Lea Frisina
<b>5</b>	<b>Motions on notice</b>	
5.1	<i>Motion 5.1</i> The P&C approve the transfer of remaining 2019 Muffin Morning fundraising money to the school's excursion fund.	Craig Skinner
5.2	<i>Motion 5.2</i> The P&C approve the Kindy and Pre-Primary classes organising an Easter Raffle, with proceeds to go to the KPC area.	Marianne Symons
<b>6</b>	<b>Tabled sub-committee/representative reports</b>	
6.1	Canteen	Amanda Chitty
6.2	Gardening and Sustainability <i>Motion 6.2</i> The P&C approve a Gardening and Sustainability Sub-committee Busy Bee on Sunday, 21 March to clean up oval and garden edges, and mulch.	Alex Ellis
6.3	Fundraising/KPC	Marianne Symons
<b>7</b>	<b>Any other business</b> <ul style="list-style-type: none"><li>Pharmacy 777 Community Spirit Program</li><li>Year 5 movie night camp fundraiser</li></ul>	Liz Perkins Liz Perkins (for Alison Gullick)
	<b>Meeting Close</b> Next meeting: Monday 3 May, 2021	