



Bayswater Primary School P&C Inc
MINUTES - Annual General Meeting
6 April 2020

1 Meeting open: 7:10pm

2 Attendance, welcome and apologies:

Attendees: Suzanne Harmer, Liz McQueen, Leanne Frisina, Claire Baker, Jo Doyle, Belinda Rickert, Craig Skinner, Liz Perkins, Marianne Symons, Amanda Chitty, Helen Taylforth, Alex Ellis, Lea Parkinson, Lea Frisina, Bernadette O'Connell, Shannon Jones, Amy Hollingsworth, Nicole Devereux, Dan Saunders.

3 Confirmation of previous AGM minutes:

The minutes of the Bayswater Primary School P&C Association AGM dated 18 March 2019 were approved as a true and accurate record of the meeting.

Moved Liz Perkins, 2nd Suzanne Harmer. Accepted and all in favour.

4 Reports:

4.1 President's report – Tabled and read by Dan Saunders

- Thank you to all parents and teachers who have contributed to the Bayswater PS P&C over the 2019 school year, either directly, or indirectly by attending and supporting events.
- Acknowledgement of Kristi, Alison and Scott for the Fete and 125th Anniversary celebrations, and Alison for the Colour Run. These events were hugely successful and raised significant funds for the P&C and ultimately the school.

4.2 Treasurer's reports - Lea Parkinson

- Approved draft financial reports as tabled, and appointment of 2019 Auditor (Graham Payne Success Accountants). *Moved Suzanne Harmer, 2nd Lea Frisina. All in favour.*

4.3 Principal's report - As read by Craig Skinner.

- The school would like to thank families for keeping children at home in the last two weeks of Term 1. Small number of students have been at school, approximately 25 in Week 9 and only a handful expected this week (Week 10).
- Some staff have identified vulnerabilities to COVID-19 and are either on leave or working from home.
- Teachers are busy preparing for online learning for Term 2. Students will be able to log in to Connect where structured learning programs will be available. All students and parents/carers will be provided with Connect log in details.
- At the moment, the school has to be prepared for the whole Term to be delivered online, but this may change at any time. The school continues to follow Government advice and implement directions from the Department of Education.

5 Elections

All P&C positions declared vacant.

All nominations in sections 5.1 to 5.4 below moved by Dan Saunders, 2nd Lea Parkinson. Accepted and all in favour.

5.1 Office Bearers

President: Dan Saunders

Vice President: Suzanne Harmer

Treasurer: Leanne Frisina

Secretary: Liz Perkins

5.2 Executive Committee

Liz McQueen, Lea Parkinson, Amanda Chitty, Marianne Symons

5.3 Other P&C positions -

Canteen Sub-committee: Amanda Chitty, Dan Saunders, Lea Parkinson

Gardening and Sustainability Sub-committee: Alex Ellis, Liz McQueen

Fundraising Sub-committee: Marianne Symons (KPC representative), Vacancies

Uniform Service Coordinator: Vacant (Shannon Jones to transition)

Digital Communications Coordinator: Helen Taylforth

Muffin Morning Coordinator: Mary Owens

5.4 P&C Class Representatives

ECE 2, Kindy Blue: Lara Ellis

ECE 2, Kindy Red: Denna Lont

ECE 1, Kindy Orange: Josie Bassford

ECE1, Kindy Green: VACANT

ECE 1, Pre-Primary: VACANT

ECE 3, Pre-Primary: Tania Fisher

ECE 4, Pre-Primary: Nicole Devereux

Room 11, Year 1: Kaeti Fallens

Room 12, Year 1: Bernadette O'Connell

Room 15, Year 1: Melissa Bassett

Room 13, Year 2: Michelle Doyle

Room 14, Year 2: Pia Castelli

Room 10, Year 2: Taneeka Spencer

Room 9, Year 3: Jo Doyle

Room 6, Year 3: Amy Hollingsworth

Room 8, Year 4: Avril Strutt

Room 7, Year 4: Sophie Neal

Room 5, Year 5: Claire Baker

Room 1, Year 5: Clare Goodall

Room 2, Year 6 Alex Ellis

Action: *Marianne Symons to advise of nominations received for Kindy Green and ECE 1 Pre-Primary*

6 Other business:

6.1 Motions on notice

- Expenditure of KPC funds was discussed at the 10 February P&C General Meeting. The financial motion was formalised to be approved at the 16 March General Meeting which was cancelled due to COVID-19. Presented for approval at the AGM due to delay.
- **MOTION: The P&C approve funding of \$4,043 for identified resources for the Kindy and Pre-Primary classrooms.** *Moved Marianne Symons, 2nd Dan Saunders. All in favour.*

6.2 Any other business

- Need to expend the Volunteers Grant by the end of the financial year. Agreed that if there was enough funds for a new stove for the canteen, then this would be a worthwhile use of the money.

Action: Amanda Chitty to follow up.

7 Next meetings:

Next General Meeting will be held at 7.00pm on Monday 4 May 2020.

Next AGM will be in March or April 2021. Date to be advised.

Meeting closed: 7.45pm