



**MINUTES - General Meeting  
Monday 19 October 2020**

**1 Meeting opened - 6.35pm**

**2 Attendance and apologies -**

**Attendees:** Suzanne Harmer, Lea Frisina, Liz McQueen, Daniel Saunders, Alex Ellis, Belinda Rickert, Liz Perkins, Amanda Chitty, Dave Dique, Tania Russell

**Apologies:** Craig Skinner, Shannon Jones

**3 Accept previous meeting minutes**

- **31 August 2020** (General Meeting) – *Moved Dan Saunders, 2<sup>nd</sup> Belinda Rickert*

**4 Business arising from previous minutes**

- Letter sent to the City of Bayswater regarding signage and road marking for the Kiss and Drive on Leake Street. Missed a phone call from the Council and has since followed up a number of times. Will follow up again.

**5 New uniform options for 2021**

- Tania Russell from Nell Gray presented on the new uniform for Bayswater Primary School from 2021.
- The shirt design and colours have been finalised and will feature the new logo. Production is underway and shirts will be available in early January.
- The uniform will feature a new reversible hat, however this cannot be finalised until the faction colours are decided. It was noted that the P&C has a stock of existing hats available for order for 2021.
- The dress fabric will remain the same, however, it will feature a pocket (with the school logo) and some piping on the sash, collar and arms.
- Other options being considered are labelled shorts and skorts for purchase.
- Nell Gray currently produces the Yr 6 Leaders shirts, and the school will be discussing with the School Board the option of keeping a constant design for the Leaders print, so the shirts can be kept in stock and sourced more easily and quickly.

**6 Principal's report**

- Thank you to Alex Ellis, Liz McQueen, Eleanor Reuvers and the Gardening Committee for the amazing work during the Busy Bee.
- Term 4 is a very busy term, with Year 5 and Year 6 camps, Book Week, swimming carnival, Performing Arts assembly, Kindy orientation, Ellis House exhibition, Year 5 Stargazing fundraising night, Performing Arts night, reports and Year 6 Graduation.
- School Development Day on Monday 12 October focused on the 2021-23 Business Plan, staff training on administering epi pens, and information on oppositional defiant disorder.
- Share use agreements necessary to support the oval redevelopment work (funded through a City of Bayswater Community Grant) have been finalised, with the exception of the installation of the water fountain. Work on all other aspects will commence shortly.
- Enclosing of the undercover area will be completed on Saturday 24 October. New classroom transportable has been installed and is being utilised as an intervention/break-out room before converted to a new classroom for 2021.

- Student numbers for 2021 are predicted to be 450 or over, necessitating a move to four factions. School is taking the opportunity to involve the students in a process to re-name factions.
- School Board will be considering booklists and voluntary contributions and charges are their meeting in Week 3. Noted that the voluntary contributions will be kept at the same levels. Voluntary P&C contribution at 43% of families. P&C raised issue of feedback into this process and need to confirm the voluntary contribution for 2021 which requires a financial motion. Better communication is required to ensure this process can be facilitated in advance.
- End of year concert will be run in two sessions this year, with K-2 performing from 9am and Years 3-6 performing from 11am.
- **ACTION: Liz P to organise an Executive Meeting to approve the P&C voluntary contribution for 2021.**

## 7 Office Bearer Reports

**7.1 President** –Kiss and Drive as reported at Item 4.

**7.2 Treasurer** - Verbal report given

- Still waiting on full handover. The P&C has approximately \$33,000 in allocated funds and waiting on invoices from the school to pay.
- Approximately \$60,000 available for spending due to money held in term deposits, Fete fundraising no longer required for undercover area, and payments from ATO due to COVID.

## 8 School funding priorities

- School surveyed staff about top priorities for funds. The Top 3 as identified by Staff were:
  - Solar Panels
  - Audio visual equipment for the undercover area
  - Air conditioning
- Additional money towards two of these priorities (solar panels and audio visual equipment) may be sourced from Lisa Baker. Once the school has confirmation of any additional funding from the WA Labour party, then will be in a clearer position to request necessary funding from the P&C to complete these projects.
- The school has received two quotes for solar panels and seeking a third. If paying outright, the cost will be around \$50,000, however, there are additional payment options. Quotes to date for audio visual equipment for the undercover area appear to be in the vicinity of \$16,000.
- Air conditioning identified as a priority by many parents and children, however, the school questioned the benefits as it was felt it is really only important for four weeks in the summer months.
- P&C members queried whether the school still required funding for electronic whiteboards and classroom furniture, as these were priorities last year. This project hasn't been completed yet, but wasn't identified as a priority this round.
- P&C members asked whether more learning resources are required by classrooms, as some parents would like to see more visible benefits from the P&C money. Whilst the school would get economic gains from solar panels, where this money would be re-directed is of importance to the P&C in making funding decisions.
- Resurfacing of the netball courts has been consistently raised, however, this alone would cost around \$50,000 as the surface also needs to withstand cars and trucks.
- School will come to the next P&C meeting with a financial motion, dependent on what funding can be confirmed from other sources.

## 9 Motions on notice

### Year 6 Graduation Gift

- Year 6 parent group have discussed the graduation gift from the P&C. As per the decision made by the P&C last year, funding is capped at \$15 per student, however, the parent group can decide what they would like to use the funding for. The parents decided on a yearbook subsidy.
- **MOTION: The P&C approve funding of \$525 to subsidise the cost of the Year 6 Yearbook (based on 35 copies of the Yearbook at a \$15 subsidy). If additional students graduate, the P&C approve a funding increase accordingly. Moved Liz Perkins, 2<sup>nd</sup> Liz McQueen. All in favour**

### **LotteryWest Grant**

- LotteryWest have opened up a new round of funding available through Building Community Grants. The funding has three main expected outcomes, one of which is to connect community and promote participation and volunteering, and encourage re-connection after the COVID distancing and isolation period.
- **MOTION: The P&C approve making of an application for a LotteryWest Building Community Grant to support a P&C event (paint by numbers mural) to enhance community connection and increase volunteerism. Moved Liz Perkins, 2<sup>nd</sup> Suzanne Harmer. All in favour**

## **10 Tabled sub-committee/representative reports**

### **10.1 Canteen – report tabled**

- New canteen name winner was "Baysie Bites". Students who suggested the winning name all received a \$5 canteen voucher.
- Thank you to Taryn Jones for creating two options for a new canteen logo and overall branding.
- P&C voted on the two logo concepts circulated with the meeting papers, with the majority winner being Concept 2 (bell design).

### **10.2 Gardening and Sustainability – report tabled**

- Whole school busy bee had a small turnout, but a massive effort from those who participated. A lot of work was done around the new Hillside Harvest location and in the gardens for Imaginature. The Committee noted that the gardens in Imaginature require ongoing attention to keep them manageable.
- Busy Bee to be held on 18 or 25 October. Canvassed availability and agreed on 18 October.
- Thanks to Tom Hammond who coordinated the Mulch Fundraiser, raising \$478.
- Containers for Change, with Scouts WA, is still being established. Currently waiting for a Scheme ID and the container deposit bins.
- Work on the oval will commence very shortly!

### **10.3 Fundraising – no report**

- Total of \$959.35 was raised from the Mother's Day and Father's Day raffles, with proceeds to the KPC area.

## **11 Any other business**

- Proposed meeting schedule for 2021 was presented.
- Meetings to follow same schedule as 2020, with a General Meeting held in Week 2 and Week 7 of each Term (with the exception of Term 2 due to the timing of Anzac Day). As with this year, the March 2021 meeting will also be the Annual General Meeting.

**Next meeting – 6.30pm Monday 23 November 2020**

**Meeting closed – 7.45pm**