



**MINUTES - General Meeting
Monday 31 August 2020**

1 Meeting opened - 7.05pm

2 Attendance and apologies -

Attendees: Suzanne Harmer, Lea Frisina, Liz McQueen, Daniel Saunders, Craig Skinner, Alex Ellis, Belinda Rickert, Liz Perkins, Amanda Chitty, Amy Hollingsworth, Bernadette O'Connell

Apologies: Marianne Symons, Lea Parkinson, Shannon Jones,

3 Accept previous meeting minutes

3.1 27 July 2020 (General Meeting) – *Moved Alex Ellis, 2nd Liz McQueen*

3.2 17 August 2020 and 21 August 2020 (Executive Meetings) – *Moved Dan Saunders, 2nd Suzanne Harmer*

4 Business arising from previous minutes

- Canteen opening for Italian Day on the Thursday of Week 9 has been approved.
- Uniform sale held today. All remaining stock has been reduced by a minimum of 25%.
- Hillside Harvest has been relocated to make room for installation of a new transportable.

5 Principal's report

- Stage 4 of COVID restrictions continue. Junior and Senior assemblies have been working well. Some incursions have been taking place, and excursions being planned within existing restrictions. The voluntary contributions (via the excursion levy) will subsidise these activities at approximately \$7 per student.
- The school's Aboriginal and Islander Education Officer (AIEO) had some leave this year, so the school is using money saved to fund an additional AIEO for the remainder of the year. The focus will be advancing the school's Aboriginal Cultural Standards Framework and planning NAIDOC 2021. It also means an AIEO is now available to attend Breakfast Club.
- Parent-teacher interview afternoon went well with over 200 parents/carers attending. A larger number of parents/carers took the opportunity to meet with the specialist teachers this year.
- Old gardeners shed has been demolished, with thanks to the Gardening Committee for relocating Hillside Harvest. Student numbers for 2021 are up to 450, necessitating an additional transportable classroom.
- Bayswater Council approved the undercover area being enclosed. Installation should start in the last week of Term 3 and be ready for Term 4. Queried whether Helping Hands would be relocated and storage space available in the undercroft again. Craig noted this would not occur and the school is looking into a permanent shipping container, potentially with improved services (electricity).
- Students have voted on the school shirts and jackets. A new logo will shortly be released for consultation. Have focused on refreshing the existing logo, and taking the opportunity to obtain a clear digital image of the logo which is required for new uniforms. Navy blue will remain as a colour option for shorts, leggings etc. Dress will continue as is and unlikely to change in colour. The school has proposed a phase in period of two years.
- School was recently invited to present to the Director General of the Department of Education, outlining changes made since the 2018 NAPLAN results and resulting intervention from the regional office.

6 Office Bearer Reports

6.1 President –No report

6.2 Treasurer - Verbal report given

- Still waiting on full handover. The P&C has approximately \$33,000 in allocated funds and waiting on invoices from the school to pay.
- Approximately \$57,000 available for spending. Discussed possible options (solar panels, permanent shipping container, air conditioning, IT for undercover area), with school to nominate some priorities for discussion at a future meeting.
- Canteen is currently self-sufficient.
- Additional \$165 call-out fee required to install the oven in the canteen as the plumber had to come out twice due to the oven being damaged. It was agreed this could be approved and paid as approval had previously been given at the Executive meeting to cover installation costs.
- Gardening Committee currently has \$4434.77 in funds, some of which will go toward purchase of materials for the next Busy Bee.

7 Motions on notice

7.1 Muffin Morning

- Muffin Morning still on hold. Department of Education assessment is there is high risk with food prepared at home. With the date for Stage 5 restrictions continually being moved, propose it would be best to cancel Muffin Morning for the remainder of the year.
- **MOTION: The P&C approve cancellation of the whole school Muffin Morning roster for the remainder of the year. Moved Liz Perkins, 2nd Alex Ellis. All in favour**
- **MOTION: If COVID restrictions are lifted, the P&C approve the Year 5 and Year 6 classes being offered the opportunity to run Muffin Morning in Term 4. Moved Liz Perkins, 2nd Amy Hollingsworth. All in favour**

8 Kiss and Drive

- A number of parents have complained about the incorrect use of the Kiss and Drive area. Parents are stopping/parking there, some parents stop and help children to get out of the car, and others drop off children and then sit in the Kiss and Drive area on their phones.
- The area already has a very tight turning circle, and cars parking in the Kiss and Drive area, or blocking it for longer periods, significantly impacts on the traffic flow. Kiss and Drive should only be used when students can alight from the car themselves. If parents need to stop to assist children, they should use the parking spaces and not the Kiss and Drive.
- It was noted that the signage is very faded and not particularly clear. In addition to new street signag- and road markings, it was discussed that painting round-a-bout markings at the end of the cul-de-sac could assist with traffic flow.
- **ACTION: Dan to write to the City of Bayswater regarding road markings and new and improved signs.**

9 Tabled sub-committee/representative reports

9.1 Canteen – report tabled

- Staff survey completed. Low number of responses. Looking at introducing a staff-only menu.
- Large number of entries received for the naming the canteen competition. Need to narrow it down to a top 5-10 for voting.
- **ACTION: P&C members to send one favourite name to Liz or Amanda for compilation of P&C top 5.**
- **ACTION: Craig to survey staff for compilation of School top 5 names.**
- Faction Carnival was discussed. No cake stall this year due to COVID restrictions. Special canteen menu available. Needs to be promoted so everyone aware.
- KPC will be selling raffle tickets on the day and Year 5 will be selling icy poles.
- Spectator numbers to be kept low and carnival starting after recess. Due to later start and COVID restrictions, agreed not to pursue a coffee van or to bake additional muffins in the canteen for sale.

9.2 Gardening and Sustainability – report tabled

- Novak has completed the sandpit edging ready for the jumps. School tried to get sand from City of Bayswater for the long jump pit, but have ended up buying some to ensure it arrives in time.
- Hillside Harvest successful relocated, with thanks to everyone who helped out on the day.
- Busy Bee to be held on 18 or 25 October. Canvassed availability and agreed on 18 October.
- Tom Hammond volunteered to run the Mulch Fundraiser this year.
- **MOTION: The P&C approve Gardening Busy Bee to be held on Sunday 18 October 2020. Moved Alex Ellis, 2nd Lea Frisina. All in favour**
- **MOTION: The P&C approve the mulch fundraiser being held over 4-25 September 2020, with proceeds to go to the Gardening Committee funds. Moved Alex Ellis, 2nd Liz McQueen. All in favour**

9.3 Fundraising – no report

- Raised whether the P&C should hold a fundraising event in Term 4. Information on Colour Run alternatives has been sourced, with options for a more sustainable event.
- Noted that Year 5 are running a star gazing night in November, so need to look at the calendar for scheduled events before timing can be organized.

10 Any other business

- Belinda Rickert requested the meeting times be moved forward to commence at 6.00pm. A number of P&C members noted it would be difficult to get there for 6.00pm but agreed to commence at 6.30pm.
- **ACTION: Future P&C meetings to commence at 6.30pm.**

Next meeting – 6.30pm Monday 19 October 2020

Meeting closed – 8.15pm