



**MINUTES - General Meeting  
Monday 27 July 2020**

**1 Meeting opened - 7.00pm**

**2 Attendance and apologies -**

**Attendees:** Suzanne Harmer, Craig Skinner, Alex Ellis, Shannon Jones, Belinda Rickert, Liz Perkins, Amanda Chitty, Amy Hollingsworth

**Apologies:** Lea Frisina, Liz McQueen, Daniel Saunders, Marianne Symons, Lea Parkinson

**3 Accept previous meeting minutes**

**3.1 8 June 2020** (General Meeting) – *Moved Suzanne Harmer, 2<sup>nd</sup> Craig Skinner*

**4 Business arising from previous minutes**

- Noted that the edging of the long jump pit has been delayed.

**5 Principal's report**

- Stage 4 of COVID restrictions continue. Assemblies will resume in Term 3, but they will be smaller and split into Junior and Senior assemblies. Band, Choir and Performance Troupe have resumed, and Breakfast Club is starting this week and Reading Club will also be resuming. Muffin Morning still on hold as Department of Education assessment is there is high risk with food prepared at home.
- Increased student anxiety in the COVID environment, and chaplain time has been increased.
- Six pre service ECU student teachers have commenced working at the school under the Partners in Literacy and Numeracy (PLAN) program.
- School has purchased new desks and chairs for the library and Room 14. New tables have also been purchased for Star and Sparkle Rooms, and a new interactive projector for the Star Room. All the old projectors at the school have now been replaced.
- National Quality Standards (NQS) audit of the K-2 years found the school is meeting 14 of the standards, and working toward 1.
- New gardeners shed has been built and handed over. The old gardeners shed will be demolished, and will enable space for a new transportable classroom for next year.
- School was successful in its application to become an Independent Public School which commenced at the beginning of Term 3.
- Investigating a solar panel system for the school. Some companies allow the school to proceed with no upfront costs, with savings then kicking in after approximately four years. Still in the process of getting quotes.

**6 Office Bearer Reports**

**6.1 President** – Apology. No report

**6.2 Treasurer** - Apology. No report

**7 Motions on notice**

**7.1 Canteen – update and motions**

- Canteen used the remainder of the volunteers grant to purchase a new oven. The volunteers grant can only be used for equipment, and not installation.

- **MOTION: The P&C approve funding of \$385 to install a new oven in the canteen. Moved Amanda Chitty, 2<sup>nd</sup> Alex Ellis. All in favour**
- Canteen has received the results of the WASCA business audit. Overall it was very positive, but looking at a few areas where changes can be made as a result. Looking to run a naming competition, with a \$25 canteen voucher as the prize.
- **MOTION: The P&C approve funding of \$25 for a prize for a canteen naming competition. Moved Amanda Chitty, 2<sup>nd</sup> Suzanne Harmer. All in favour**
- **MOTION: The P&C approve the canteen subcommittee making an application for a Robin Bromley Visionary Grand. Moved Amanda Chitty, 2<sup>nd</sup> Suzanne Harmer. All in favour**
- School has requested the Canteen open on Thursday in Week 9 with a special menu to celebrate Italian Day. This needs to be discussed and approved by P&C Executive.
- **ACTION: Arrange P&C Executive meeting to discuss opening the Canteen for Italian Day.**

## 7.2 Uniforms – update and motion

- School has been negotiating with P&C regarding handover of the uniform service. School looked at taking over the service, but has decided to transfer management to Nell Gray. There is a Nell Gray shopfront in Inglewood which is open six days a week for shopping or collection of orders. Cost of items is not significantly higher than current uniform.
- School has commissioned a few different logo options. Once this process is complete, there will be consultation with the school community. There will be a transition period for old and new uniforms.
- Options were discussed for the existing stock of logoed uniforms. No new stock has been ordered for some time. Nell Gray offered to sell on consignment, but that would be at a cost to the P&C. Agreed that remaining new stock would stay with the P&C and sold alongside second hand, aiming to run down supplies prior to discounting.
- **MOTION: The P&C approve transfer of the uniform service to Nell Gray, with remaining stock to continue to be sold by the P&C Uniform Service. Moved Craig Skinner, 2<sup>nd</sup> Shannon Jones. All in favour**

## 7.3 Undercover Area – update and motion

- Plans for the Undercover Area have been finalised. The School was successful in receiving \$25,000 from the Department of Education toward the cost, in addition to the \$20,000 already received for new insulation and skylights. This funding, along with the Patrick Gorman grant, contribution from Helping Hands and the Colour Run proceeds, means the school only needs \$3,500 from the Fete fundraising to complete the works.
- **MOTION: The P&C approve profits from the Colour Run (\$13,086) already with the school, and \$3,500 from the Fete fundraiser to go towards enclosing the Undercover Area. Moved Craig Skinner, 2<sup>nd</sup> Amanda Chitty. All in favour**

## 8 Tabled sub-committee/representative reports

### 8.1 Canteen – report tabled

- Covered under 7.1.

### 8.2 Gardening and Sustainability – report tabled

- The school is organising an Oval Use Agreement with the City of Bayswater, prior to the oval redevelopment work commencing.
- National School Tree Day will be held this week and permission slips have gone home from school to enable planting works at Bert Wright park.

### 8.3 Fundraising – no report

## 9 Any other business

- Nothing raised.

**Next meeting – 7.00pm Monday 31 August 2020**

**Meeting closed - 7.45pm**