



**MINUTES - General Meeting  
Monday 8 June 2020**

**1 Meeting opened - 7.05pm**

**2 Attendance and apologies -**

**Attendees:** Suzanne Harmer, Liz McQueen, Daniel Saunders, Craig Skinner, Alex Ellis, Lea Frisina, Belinda Rickert, Liz Perkins, Marianne Symons, Amanda Chitty, Amy Hollingsworth

**Apologies:** Lea Parkinson

**3 Accept previous meeting minutes**

**3.1 4 May 2020** (General Meeting) – *Moved Dan Saunders, 2<sup>nd</sup> Suzanne Harmer*

**4 Business arising from previous minutes**

- Positions of Secondhand Uniform Coordinator and School Banking Coordinator have been advertised. Uniforms has been filled. Will re-advertise School Banking position in newsletter and on Facebook.

**5 Principal's report**

- Student numbers are now consistently above 90%. One student is learning from home through the School of Special Educational Needs: Medical and Mental Health. Return to parents on site for pick up and drop off ran smoothly.
- Teachers have noted the benefits of the initial restrictions on school entry, with students becoming more independent, less anxious and settling quickly into their daily routines.
- Additional cleaning is continuing and the school has used the increased cleaning budget to clean carpets and undertake some high cleaning.
- The plans for the undercover area are being finalised, and the school is pursuing increased funding from the Department of Education for the works, which will reduce the final P&C contribution. The school has been approved for a new gardener's shed which will be located at the top of Imagination.
- The application process to become an Independent Public School (IPS) is continuing. Helen Forte and Craig will present to the assessment panel on 18 June 2020, and the school should know the outcome by the end of Term 2.
- The school is continuing to work out the best process for transferring the management of new uniforms from the P&C. When it has been finalised, a proposal will be presented to the School Council and the P&C. Temporary change to allow generic uniform substitutes where out of stock.
- Reporting arrangements for Semester 1 will be a little different this year. The Department of Education has decided that schools do not need to report grades and that comments will largely generic with some individualised information for English and Mathematics and general comment. Parent/teacher interviews are on hold for now.
- P&C members queried some of the COVID restrictions. Confirmed that Term 3 P&C meetings can be held in the school library. Unsure about resuming Muffin Morning and will check with the Department of Education team. Choir, band and performance troupe can resume, and the specialist teachers will be in touch to communicate arrangements.
- Future fundraising opportunities were questioned, namely Father's Day raffle and stall. Advised that can start planning a raffle, but unsure at this stage whether a stall can go ahead.

## 6 Office Bearer Reports

### 6.1 President – written report tabled

- Dan attended a Zoom meeting with the Education Minister on 26 May, along with other school and P&C representatives from the Maylands electorate. Questions were raised around the ability for P&C associations to conduct fundraising.
- Continue to work with the school on the structure of the uniform service. Expect it to be in place by commencement of Term 4.

### 6.2 Treasurer - no written report

- Lea P is still finalising accounts for Lea F to take over the Treasurer role. Some of the role has been handed over, so Lea F able to do a limited number of tasks.
- Looked into JobKeeper payments, but as the P&C is not registered for GST, staff do not qualify.

## 7 Tabled sub-committee/representative reports

### 7.1 Canteen – no report

- WASCAR have finished their review of the Canteen and will be presenting their report to Amanda and Craig this week.
- Finalising quotes for a new oven, which will be funded through last year's Volunteers Grant. Cost of the oven will be covered by the grant, but the P&C will need to fund installation.

### 7.2 Gardening and Sustainability – no report

- Committee was successful in its application for a Community Grant from the City of Bayswater for the Oval Redevelopment project. The P&C was awarded the full \$18,000 it requested. Due to the Council's COVID Stimulus package, no co-contribution is required.
- As part of preparing the oval, Novak will be installing the long jump pit and edging. This will ensure it is ready for the commencement of Term 3 for the faction carnival.
- **MOTION: The Gardening and Sustainability Committee seeks approval for Novak De Jong to installing/erecting the long jump pit and edging on the oval on Saturday, 4<sup>th</sup> July. Moved Alex Ellis, 2<sup>nd</sup> Liz McQueen. All in favour**

### 7.3 Fundraising – no report

- Dan has updated the Fundraising calendar to include Year 5 fundraising and will circulate.

## 8 Any other business

- Nothing raised.

**Next meeting – 7.00pm Monday 27 July 2020**

**Meeting closed - 7.45pm**