



**MINUTES - General Meeting  
Monday 10 February 2020**

**1 Meeting opened - 7.02pm**

**2 Attendance and apologies -**

**Attendees:** Suzanne Harmer, Amanda Chitty, Bernadette O'Connell, Eleanor Reuvers, Shannon Jones, Helen Taylforth, Liz McQueen, Daniel Saunders, Craig Skinner, Alex Ellis, Lea Frisina, Belinda Rickert, Rosanne Zainal, Clare Goodall, Amy Hollingsworth, Liz Perkins, Marianne Symons, Kirsty McDonald, Lea Parkinson

**Apologies:** Donna Whittaker

**3 Accept previous meeting minutes**

**3.1 9 December 2019** (General Meeting) – *Moved Alex Ellis, 2<sup>nd</sup> Suzanne Harmer*

**4 Business arising from previous minutes**

- N/A.

**5 Principal's report**

- Student numbers are currently at 432, which is slightly less than anticipated. The school has 18 classes, with a new classroom established in Room 5.
- The school welcomed seven new staff members, including Miss Cassandra De Prazer as a Dance and Drama specialist.
- School Development Days focused on the alignment of the school's plans and direction with the new Department of Education documents, Focus 2020 and Strategic Direction 2020-2024.
- The school was unsuccessful in its application for Chaplaincy funding for this year, however, YouthCare have agreed to fund a Chaplain at the school for one-day a fortnight.
- Negotiations for a new agreement between the state government and the State School Teachers Union have had little progress and there may be some impact on the school in terms of industrial action later this year.
- The school is continuing with its application to be an Independent Public School (IPS). The P&C viewed a presentation on the IPS program and the benefits of being an IPS. The school is part of the IPS development program for 2020, with the Principal and Chair of the School Council required to attend three IPS development days, and complete a task to demonstrate the school's readiness. The school will be informed of the outcome of its application by the end of Term 2.
- The school was successful in its application for a \$15,000 Commonwealth Government grant to assist with the costs of enclosing the undercover area. The final plans and costs are still being developed, with some of the associated works to be carried out by the State Government as part of its maintenance blitz on public schools.

**6 Office Bearer Reports**

**6.1 President** – no report

- In process of completing the LotteryWest paperwork for the grant money used to assist with the 125<sup>th</sup> Anniversary Celebration.
- Helping Hands location has been changed to the undercroft. All set up, just waiting on installation of the kitchen and air conditioning.

- The intersection of Leake and Murray Street will undergo a signage upgrade in the next few months, with the current Give Way sign to be changed to a Stop sign.
- Noted that the school has requested any items for the newsletter to be received by Wednesdays as the newsletter will now be published on Thursdays.
- Few complaints have been received regarding the air conditioning in the senior block. The school is exploring a few options, including additional evaporative units and improving the ceiling fans.

#### 6.2 Treasurer - no report

- To the end of November, the Fete had raised \$21,777.70. An additional \$2,500 was raised from the online auction.
- Still owe money to the school for the musical instruments and staging. This will be sorted out before the AGM
- Money in the P&C account is largely allocated to the undercover area, oval re-development.

### 7 Air conditioning, Rooms 1 -8

- Donna Whittaker an apology.
- The school community appreciated the email from the school addressing this issue and looks forward to any updates on the information provided.
- Issue was briefly discussed under 6.1.

### 8 Tabled sub-committee/representative reports

#### 8.1 Canteen - report circulated with the meeting agenda

- As part of WASCA membership, the P&C has access to a consultancy service which will review canteen practices, policies, compliance and financial records.
- P&C agreed that this would be a worthwhile service to access.
- **MOTION: The P&C approve WASCA access to review the canteen operations, menu and financial statements. Moved Amanda Chitty, 2<sup>nd</sup> Dan Saunders. All in favour.**

#### 8.2 Gardening and Sustainability – no report

- City of Bayswater grant process closed on 24 January. The Gardening and Sustainability Committee has applied for funding for the Oval Redevelopment project. Final outcome will be known in mid-2020.
- Clean Up Australia Day will be held on Sunday 1 March. Transition Town Bayswater is organising an event at Riverside Gardens which will be promoted to the school community.

#### 8.3 Uniform Service - no report

- Started a new arrangement whereby the uniform service will open once a fortnight on Tuesday mornings for collection of new uniforms and selling second-hand uniforms. The shop will be located in the Junior Block.

#### 8.4 KPC – no report

- Seeking approval for expenditure of the remaining \$4,300 in KPC funds for resources for the Kindy and Pre-Primary classrooms. Will be formally motioned at the March meeting. Noted that the total may be less than \$4300 due to the cost of the Christmas books (leaving \$4043).
- Asked for confirmation of the role of the KPC going forward. Noted that previous P&C motion was to abolish the KPC, but there were to be one or two representatives from Kindy and Pre-Primary on the Fundraising Committee. Any fundraising organized and run by the Kindy and Pre-Primary area would continue to be quarantined for expenditure in these areas only.
- It was previously suggested that the Easter raffle move to a whole-school fundraiser, with the Kindy and Pre-Primary areas to run Mother's Day and Father's Day fundraisers. Not entirely sure how this would work, given the excess of Easter eggs etc that would be received. Noted that Kindy and Pre-Primary area keen to retain it as it is a good fundraiser and easier to restrict donations and seek volunteers to organize.
- **ACTION: P&C Executive to discuss Easter raffle offline.**

### **8.5 Fundraising – no report**

- Kirsty McDonald noted she would not continue as Fundraising Coordinator for 2020, but is happy to be on the committee and help run an event or two.

## **9 Any other business**

### **Entertainment Book coordinator**

- Michelle Peters has left the school and this role needs to be handed over to someone new. Sales of the Entertainment Book will be digital only from this year, which will reduce the workload involved. Michelle is happy to provide handover. It was a good fundraiser for the school in 2019.
- Will advertise as a general vacancy to see if anyone will take it on.

### **Scheduling of parent meetings**

- P&C was contacted by a number of parents complaining about clashes in meetings of parent groups. For example, the Year 6, Year 4 and Year 2 parent class meetings were all scheduled for the same day and time. The Year 6 teacher has since moved the class meeting to start at a later time to try and prevent the clash. Parents noted that this has not been a problem previously, and requested this be better coordinated in future.
- School asked if any complaints about school events be directed to the teacher/administration in future. Noted that teachers would provide handouts to those unable to attend, and parents could schedule separate meetings if required.

### **P&C membership**

- Reminder that the \$1 P&C Membership fee is no longer collected through the booklist and is due at the AGM. Any person holding an Executive position must be a financial member of the P&C. Meeting attendees must also be a financial member to vote. Membership forms will be emailed with the AGM Agenda and available at all meetings.

**Next meeting – 7.00pm Monday 16 March 2020 – AGM and General Meeting**

**Meeting closed - 8.10pm**