



**ANNUAL GENERAL MEETING
&
GENERAL MEETING
Monday 16 March, 2020 – 7.00pm**

ANNUAL GENERAL MEETING (AGM)		
Bayswater Primary School P&C Association Inc.		
1	Meeting open	
2	Attendance, welcome and apologies	
3	Confirmation of 2019 AGM Minutes	
4	Business arising from previous minutes <ul style="list-style-type: none"> • Business arising from Minutes 	
5	Reports	
5.1	President	Dan Saunders
5.2	Treasurer	Lea Parkinson
5.3	Principal	Craig Skinner
5.4	Any other reports	
6	Elections (all P&C positions declared vacant)	
6.1	Office Bearers <ul style="list-style-type: none"> • President • Vice-President • Treasurer • Secretary 	
6.2	Executive Committee <ul style="list-style-type: none"> • General Executive x 2 • General Executive - Canteen 	
6.3	Other P&C Positions <ul style="list-style-type: none"> • Canteen sub-committee • Fundraising sub-committee • Gardening and Sustainability sub-committee • Uniform coordinator • Muffin Morning coordinator • Digital Communications coordinator x 2 	
6.4	P&C Class representatives <ul style="list-style-type: none"> • P&C Class Representative x 18 	
7	Any other business	

GENERAL MEETING		
Monday 16 March, 2020		
8	Accept previous meeting minutes <ul style="list-style-type: none"> Monday 10 February, 2020 – General meeting 	
9	Business arising from previous minutes	
10	Principal's Report	
11	Office Bearer reports	
11.1	President	Dan Saunders
11.2	Treasurer	Lea Parkinson
12	Motions on notice	
12.1	<i>Motion 12.1</i> The P&C approve funding of \$300 for prizes for the faction token award winners at each Leadership Assembly. The \$300 will cover three \$5 canteen vouchers being awarded at each Leadership Assembly.	Liz Perkins (on behalf of Dave Dique)
12.2	<i>Motion 12.2</i> The P&C approve funding of \$4,043 for identified resources for the Kindy and Pre-Primary classrooms.	Marianne Symons
13	Tabled sub-committee/representative reports	
13.1	Canteen	Amanda Chitty
13.2	Gardening and Sustainability	Alex Ellis
13.3	Uniform Service	Shannon Jones
13.4	KPC	Marianne Symons
13.5	Fundraising	Kirsty MacDonald
14	Any other business <ul style="list-style-type: none"> Year 5 fundraising (for Year 6 camp) Easter fundraising Mother's Day fundraising School banking coordinators 	Liz McQueen Marianne Symons Marianne Symons Liz McQueen
	Meeting Close Next meeting: Monday 4 May, 2020	