



**MINUTES - General Meeting  
Monday 19 November 2018**

**1 Meeting opened - 7.42pm**

**2 Attendance and apologies -**

**Attendees:** Lorna Walker, Dianne Selliani, Liz Perkins, Michelle Peters, Lea Parkinson, Leanne Frisina, Liz McQueen, Geraldine Pillinger, Matt Healey, Kim Healey, Alison Gullick, Claire Baker, Nicole Devereaux, Alex Ellis, Shannon Jones, Emma Thomson, Rathy Brandes de Roos, Eleanor Reuvers, Fiona Marston, Kirsty MacDonald, Laura Rosher, Steve Hovitch and Marise Fitzmaurice.

**Apologies:** Andrew Mack and Nat Diedrichs.

**3 Accept previous meeting minutes (15 October 2018) - Moved Alex Ellis, 2<sup>nd</sup> Liz McQueen. All in favour.**

**4 Business arising from minutes -**

**4.1 Muffin Morning - Kim Healey/Alison Gullick**

- tabled the Department of Education's 'Healthy Food and Drink in Public Schools Policy/Procedures' document
- advised that muffin morning breaches this and therefore cannot continue.
- general discussions around alternatives or replacement ideas with a focus on continuing to support families unable to afford excursions/incursions.
- some consensus that the P&C could set aside monies to fund financial hardship cases identified by teachers.
- **MOTION: Muffin morning to be removed and instead hold a minimum of 2 whole of school P&C fundraising events each year to subsidise excursions/incursions for students where there a welfare need is identified. Moved Claire Baker, 2nd Alison Gullick. 9 votes in favour, 6 votes against, 6 abstentions. Motion carried.**
- **please note following this meeting it was agreed that this item needs further investigation/consideration and will be raised again at the December meeting.**

**5 Principal's Report - no report.**

**6 Office Bearer Reports -**

**6.1 President - Matt Healey: no report**

**6.2 Treasurer - Lea Parkinson: tabled P&L report to 31 October 2018 and highlighted -**

- major income items since last report: Mulch fundraiser \$478 and school banking commissions for the quarter of \$165
- funds allocated approx \$30k, available funds approx \$35k

**6.3 School Council - Alison Gullick: no report (School Council open meeting on the same night)**

## 7 Sub Committees -

### 7.1 Canteen - Matt Healey/Kim Healey:

- canteen survey results are summarised in attached graphs
- noted there are plans to implement changes to the regular and seasonal menus in 2019

### 7.2 Gardening - Alex Ellis/Liz McQueen: read report as attached.

- **MOTION: To hold a Hillside Harvest Busy Bee on Sunday 25 November 2018.** *Moved Alex Ellis, 2nd Matt Healey. All in favour.*

### 7.3 Uniform Service - Shannon Jones:

- reported that orders for 2019 are being processed
- will be presenting to the new Kindergarten parents as part of the parent information session

### 7.4 KPC - Natalie Diedrichs (apology): no report

### 7.5 Fundraising - Michelle Peters/Rae Markham/Helen Taylforth/Alison Gullick:

- Christmas raffle tickets will be distributed tomorrow. There are 5 great prizes and tickets will be priced at 5 tickets for \$5. The prize draw scheduled for 7 December.
- Food offering at the End of Year Concert will be pizza and perhaps sushi. Orders will be via a special menu on the Quickcliq online ordering system.
- discussions around potentially holding a 'Colour Run' type fundraiser in 2019.

### 7.6 Library - Laura Rosher/Fiona Marston:

- tabled "Library Refurbishment Project - Report to P&C Meeting 19 November 2018" document (copy attached).
- outlined 3 options for the Stage 1 of the refurbishment to occur over the 2018/2019 summer school holidays (per page 6).
- recommendation to proceed with option C
- **MOTION: To approve transfer of \$8,067.40 allocated P&C funds plus \$458.89 additional funding to the school bank account to enable commencement of works for option C 'Whole Floor, Discovery Corner and Computer Bank Re-furb'.** *Moved Laura Rosher, 2nd Liz McQueen. All in favour.*

### 7.7 Baysie EcoHub (Sustainability) - Alex Ellis: read report attached.

### 7.8 Bike Boulevard Reference Group - Liz McQueen

- undertook a group ride through the West Ward and considered shortcomings/alternatives to the initial Stage 2 Bike Boulevard proposal
- although no dates for any action as yet the Mayor of the City of Bayswater is positive there will be a favourable outcome

## 8 Other business -

### 8.1 IT requirements - Alex Ellis

- met with Nicola Scott (Year 4 teacher and ICT Coordinator) and Marise Fitzmaurice (Manager of Corporate Services) to discuss future IT requirements.
- the school has decided to lease an additional 60 ipads and requested that the P&C consider funding the purchase of 60 ipad covers and 2 trolleys.
- **MOTION: To approve a maximum of \$5,500 in funding, subject to seeking alternate quotes, for the purchase of 60 ipad covers and 2 trolleys.** *Moved Alex Ellis, 2nd Matt Healey. All in favour.*
- to give IT more of a 'voice' within the P&C, it was suggested that the Library Sub Committee could be an appropriate forum for regular discussions around IT requirements.
- proposed to rename the Library Sub Committee to incorporate an IT element.
- **MOTION: To adopt the name 'Library and Tech Sub Committee' in place of the Library Sub Committee.** *Moved Alex Ellis, 2nd Matt Healey. All in favour.*

## 8.2 Storage of documents - Alex Ellis

- request for an alternative to Dropbox to accommodate the storage of P&C documents
- ACTION: Matt Healey to migrate documents currently in Dropbox to OneDrive

## 8.3 Year 6 Graduation Yearbooks - Emma Thomson/Shannon Jones

- some families of Year 6 students are not able to purchase the Yearbook keepsake due to financial hardship.
- general consensus that Commonwealth Banking commissions could be used for this purpose.
- **MOTION: To approve \$140 to fund purchase of Year 6 yearbooks for families of graduating students suffering financial hardship .** *Moved Alex Ellis, 2nd Michelle Peters. All in favour.*
- Steve Hovitch added that cases of financial hardship have been identified in relation to the upcoming Year 6 Graduation Dinner.
- **MOTION: To approve \$198 to cover the cost of attending the Year 6 Graduation Dinner for families suffering financial hardship .** *Moved Kim Healey, 2nd Matt Healey. All in favour.*

## 8.4 Next meeting - Emma Thomson

- agreed meeting scheduled for 10 December 2018 is not needed
- **please note subsequent to this meeting a determination was made to go ahead with the December meeting.**

## 8.5 Any other business -

- Bendigo Bank grant for instruments - Kirsty MacDonald
  - o shared that the school has been successful in securing \$9,000 worth of funding via a Bendigo Bank grant
  - o the grant was applied for in consultation with music teacher Mitchell Shaw and will be used to purchase a xylophone and a class set of ukuleles
  - o requires information from the P&C to claim the monies. ACTION: Kristy to liaise with Lea to source the required documentation
  - o the meeting thanked Kristy for efforts in applying for this grant
- 125<sup>th</sup> anniversary year
  - o highlighted that 2019 is the 125<sup>th</sup> anniversary year for BPS
  - o will consider ways in which the P&C can support the school in celebrating this milestone
- Bayswater Historical Society - Geraldine Pillinger
  - o Shared that the Bayswater Historical Society has 2 upcoming events that may be of interest to the school community

**Next meeting - 10 December 2018**

**Meeting closed - 9.28pm**

## Gardening Committee Report to the 19<sup>th</sup> November 2018 P&C Meeting

A momentous occasion for the Gardening Committee, as we launched Imaginature. **A huge thank you to Kristi, Tom, Maki and Dean, Eleanor, Liz, and Steve for helping at a Gardening Committee Busy Bee on 4th November.** We refilled the tyres, pruned, raked, cleaned up, fixed fences, weeded, fluffed up soft fall, and generally just made the place gorgeous!



Then came our **Imaginature launch, at 9:30am, Friday 9<sup>th</sup> November**, where we had speeches, drumming, Junior and Senior Choir performances with a special performance of students' art, and the official ribbon cutting. We also had **special guests City of Bayswater Mayor Dan Bull, and City of Bayswater Councilor Giorgia Johnson.** A big thank you to both of them for their attendance. A **HUGE** thank you also to **BPS staff Steve, Dave, Belinda, Margaret, Mitchell, Heloise, Bruce, and Carmen** for all their prep/effort on the day, and also for the very special morning tea, prepared by students from Kids in the Kitchen cooking class. We are really privileged to have such a fantastic bunch of teachers and staff who all bandy together to make events like this very special. **Thank you also to Orien for taking awesome pictures, which will make this an event that's remembered for a very long time.**



*(& on behalf of the Gardening Committee - Michelle Peters, Felicity Mitchell, Steve Hovitch, Eleanor Reuvers, Margaret Wilson, Kristi Turner, Laurie Ball, Tom Hammond, Heloise Roberts, Hamish Wiggins, Maki Yamamoto, Novak DeJong, Ann Sternheim, Nerina Patroni, Belinda Rickert, Paddy Hocking and Catherine Juniper)*

## Gardening Committee Report to the 19<sup>th</sup> November 2018 P&C Meeting

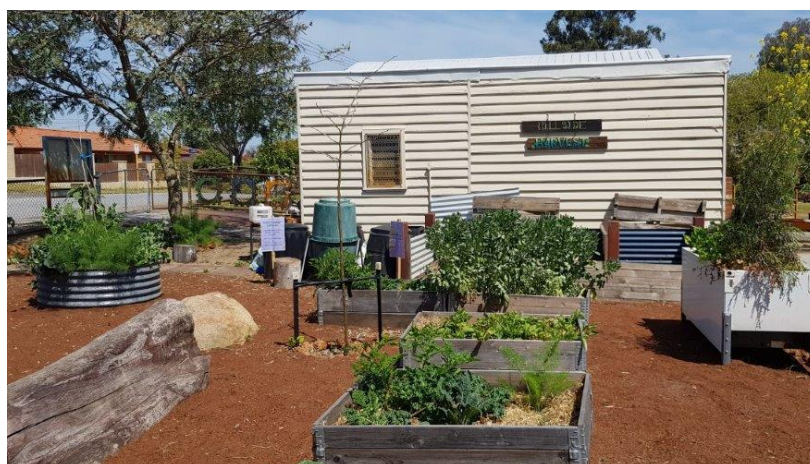


In terms of **media coverage**, we scored this month!! We got into the **Eastern Reporter online** (30<sup>th</sup> October 2018) <https://www.communitynews.com.au/eastern-reporter/news/bayswater-primary-school-to-launch-imaginature-playground/> and into their **hardcopy newspaper** on Tuesday, 6<sup>th</sup> November 2018. **Natureplay WA posted** the Eastern Reporter online article on its **Facebook® page**, and **Maggie Dent's team** have asked us to forward a paragraph and some pictures of Imaginature, which they will then post on the online gallery of her website. **Dan Bull** has also posted on **Facebook®** congratulating our school on Imaginature.

**Our DSATCO mulch fundraiser is now complete**, a big thank you to everyone who ordered items for the Spring/Summer gardening. We had 15 orders (totalling \$2235) and made \$488. **A big thanks to Felicity for coordinating this, for the third year in a row!**

Eleanor, Liz and Marise have organised some reticulation for Hillside Harvest and so we are **holding a Hillside Harvest Crew Busy Bee on Sunday, 25<sup>th</sup> November**, to install this, so it can be connected into the school's bore reticulation system (to ensure the gardens are watered three times per week). At the same time, we will be cutting up the two IBC containers which were donated, and converting them into 2 wicking beds with the gravel that was donated.

**MOTION: To hold a Hillside Harvest Busy Bee: Sunday 25<sup>th</sup> of November, 8:30am.**



Instead of a community GROW cart, this term **the Hillside Harvesters will be running a community EAT cart on Tuesday, 20<sup>th</sup> November, at lunchtime in the undercover area.** The concept is simple – we will be preparing food made from Hillside Harvest vegetables for students to sample at lunch time. This will be an opportunity for kids to sample foods they may not have tried before but, whilst it will be nut free, we won't be able to cater for other food allergies. There will be no cost, although if you feel like making a plant donation to the vegie garden, we wouldn't say no! The community EAT cart will also be a waste free event so we are asking kids to bring their own re-usable plate or container on/in which to put their food samples if they want to participate.

As discussed at the opening of Imaginature, we are also looking at the Oval Redevelopment, for 2019.

*Thanks! Alex Ellis and Liz McQueen*

*(& on behalf of the Gardening Committee - Michelle Peters, Felicity Mitchell, Steve Hovitch, Eleanor Reuvers, Margaret Wilson, Kristi Turner, Laurie Ball, Tom Hammond, Heloise Roberts, Hamish Wiggins, Maki Yamamoto, Novak DeJong, Ann Sternheim, Nerina Patroni, Belinda Rickert, Paddy Hocking and Catherine Juniper)*

Last month we helped assisted with Bayswater Primary School's **National Recycling Week** (Monday October 22<sup>nd</sup> – Friday 26<sup>th</sup> October 2018).



- ✓ We had our **WASTE FREE LUNCH** on **Monday (22<sup>nd</sup> Oct)** organised by Karen Winterburn and her Room 15 class. **Thanks for organising this Karen!** Hopefully the children from Rooms 15-18 are enjoying bringing their beeswax food wraps to school.



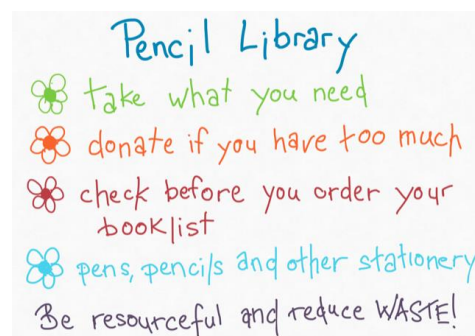
- ✓ On **Thursday (25<sup>th</sup> Oct)**, **Rooms 9 and 10** had a fantastic excursion to **Red Hill Waste Management Facility**, following their Cleanaway® incursions in the previous two weeks.

- ✓ On **Thursday (25<sup>th</sup> Oct)**, **Kevin** from the **WormShed®** installed our state-of-the-art **Worm Farm**. A huge thanks to **Miho, Maki, Dave Dique, Eleanor and Steve** for assisting **Kevin** with the setup. A big thank you also to **Anita, Freya and Margaret** for being the classes responsible for feeding their scraps to the worms.



- ✓ **We are trying to get our 'Waste Warriors' program** revamped, to ensure everyone puts their waste in the right bins to reduce landfill. **If your child wants to get involved, please get them to speak to their teacher to get started!**

- ✓ On **Thursday, 26<sup>th</sup> October**, we also launched the **BAYSIE PENCIL LIBRARY**, thanks to **Miho and Eleanor!!**
  - Have you got some spare pencils you no longer need?
  - Have you used up all your green or brown pencils colouring in your favourite superhero?
  - Then you need to visit the Baysie Pencil Library. You can find it in the School library. It's got all your favourite colour pencils and other interesting bits of stationery.



We also changed our Waste Wise Grant slightly to get some items for Hillside Harvest (soil, small shed), and some more little wheelie bins, which will all definitely help in our aim to be more Waste Wise!! These will be expended by the end of this year.

We are now looking forward to a quiet December, and the **Hillside Harvest Grow Eat Cart on Tuesday, 20<sup>th</sup> November!!** I will look into an updated Strategic Plan for our group for 2019 on the holidays!

*(Alex Ellis, on behalf of the Baysie EcoHub - Miho Tanabe, Catherine Juniper, Emma Bradley, Christie Ainsworth, Dave O'Neill, Eleanor Reuvers, Matt Davey and Alison Gullick; involved teachers: Freya Kreibich, Anne Phillips, Karen Winterburn, Anita Jacobsen, Dayna Knox, Margaret Wilson)*