



**MINUTES - General Meeting  
Monday 15 October 2018**

**1 Meeting opened - 7.35pm**

**2 Attendance and apologies -**

**Attendees:** Dianne Selliani, Liz McQueen, Alex Ellis, Christie Ainsworth, Alison Gullick, Andrew Mack, Claire Baker (chair), Helen Forte, Emma Thomson, Belinda Rickert, Steve Hovitch, Lea Parkinson and Laura Rosher, David Lee (Baysie Rollers), Gabby (Baysie Rollers) and Ken (Upbeat Events).

**Apologies:** Matt Healey, Kim Healey, Shannon Jones, Fiona Marston, Amber Fernandes, Michelle Peters and Nat Diedrichs.

**3 Accept previous meeting minutes (20 August 2018) - Moved Alex Ellis, 2<sup>nd</sup> Liz McQueen. All in favour.**

**4 Business arising from minutes -**

**4.1 Baysie Rollers Street Festival - David Lee (Baysie Rollers)**

- introduced Gabby (a local artist/Baysie Rollers member) and Ken (Upbeat Events)
- updated on progress regarding community engagement and grant applications
- location confirmed as King William Street (with some usage of Murray and Veitch Streets)
- discussed potential opportunities for school involvement as being choir performances and lantern parade. Agreed communication regarding organisation of these events to be addressed in the first instance to Steve Hovitch.
- requested 'letter of support' from the school and P&C to be used to assist in securing funding. Allison Gullick suggested that the P&C could perhaps apply for grants to aid the schools participation. **ACTION: Allison investigate grant options and to liaise with the Baysie Rollers in relation to the P&C's letter of support.**
- seeking ideas for the name of the festival and artists to assist with artwork.

**4.2 P&C website - Liz McQueen**

- the P&C's new website is now live!!
- big thanks to parent Alli Sylvestre for her huge efforts to putting this together.
- the meeting also recognised the huge part Liz McQueen played in the creation of the website.
- going forward Helen Taylforth will be the website administrator.
- **MOTION: To approve payment of \$95 per annum to improve event visibility in the website calendar (currently not visible unless you click into a particular day).** Moved Liz McQueen, 2<sup>nd</sup> Allison Gullick. All in favour.

**5 Principal's Report - copy of tabled report attached.**

**6 Office Bearer Reports -**

**6.1 President - Matt Healey (apology): no report**

- 6.2 Treasurer** - Lea Parkinson: tabled P&L report to 30 September 2018 and highlighted -
- major income items since last report: faction carnival cake stall (\$1,291) and 80's Prom night (\$2,553)
  - major expenses since last report: transfer of muffin morning funds to school (\$7,663)

**6.3 School Council** - Alison Gullick:

- 2019 school contributions/charges: set amounts year to be included in booklists. Queried the amount also to be included for the P&C contribution. **MOTION: Maintain P&C contribution for 2019 at same amount as the current year (ie \$40 per family).** *Moved Liz McQueen, 2nd Claire Baker. All in favour.*
- school branding: considering sending a 5 question survey to the school community.
- Student Engagement Plan: queried if formally endorsed by the School Council. Alison advised this is still pending.

**7 Sub Committees** -

**7.1 Canteen** - Matt Healey/Kim Healey (apologies): no formal report.

- noted that Kim is in the process of collating the canteen survey results and may be in a position to present the results at the next meeting.

**7.2 Gardening** - Alex Ellis/Liz McQueen: read report as attached.

- **MOTION: To hold a Gardening Committee Busy Bee on 4 November 2018.** *Moved Alex Ellis, 2nd Claire Baker. All in favour.*

**7.3 Uniform Service** - Shannon Jones (apology): no report

**7.3 KPC** - Natalie Diedrichs (apology): no report

**7.4 Fundraising** - Michelle Peters/Rae Markham/Helen Taylforth/Alison Gullick: report attached. Also:

- consensus not to run a Halloween Disco this year.
- a \$250 bike voucher has been received from MLA member for Maylands, Lisa Baker. This will be used as part of the P&C Christmas Raffle (to be drawn on Friday 7 December). Thank-you to Lisa Baker for her continued support.
- considering a running a P&C stall at the end of year concert (sausage sizzle or similar).
- Emma Thomson reported that the Lime Cordial fundraiser in term 3 raised \$575 profit for the P&C (on sales of 166 bottles). Thanked the Perkins family (of The Limes Orchard and Farmstay) for generously supplying the cordial at cost. Noted that the P&C have been offered the opportunity to do another drive in Term 4.

**7.6 Library** - Laura Rosher/Fiona Marston: spoke to 7 September 2018 meeting minutes (attached). Also:

- will circulate a schedule of works and comparison of quotes to funds raised to the P&C Exec ahead of the next P&C meeting (to expediate P&C approval of proposed expenditure).

**7.7 Baysie EcoHub (Sustainability)** - Alex Ellis: read report attached.

- **MOTION: To approve expenditure of \$174 for 6 x screen-printed Green Vests, and 2 pairs of gloves for use by Waste Warrior students.** *Moved Alex Ellis, 2nd Liz McQueen. All in favour.*

**7.8 Bike Boulevard** - Liz McQueen

- the City of Bayswaters' cycling reference group has now been established with members including various local school representatives, and other interest groups (including Baysie Rollers and Transition Town).
- first meeting scheduled for 23 October - the Department of Transport will be in attendance.
- will undertake a group ride to assess the proposed Stage 2 Bike Boulevard route.

## 8 Other business -

### 8.1 NAPLAN results - Claire Baker

- due to heightened interest, this item was moved up the agenda and addressed after item 4.1
- Helen Forte (BPS School Council Chair) spoke on behalf of the School Council
- shared outcomes of a meeting with Steve Hovitch and Jim Webb (the Department of Education's Regional Education Director) in relation to the school's poor 2018 NAPLAN results.
- commencing immediately the Department of Education is installing 3 education experts to review the school's performance and assist with planning to address the problem.
- the school will email all parents to outline the situation this week.
- there will also be a special 'open' School Council meeting on 19 November to specifically address this issue. All parents and carers are welcome to attend and Jim Webb will be in attendance to take questions.

### 8.2 Year 6 Graduation Pens - Christie Ainsworth

- each year the P&C gifts a commemorative pen to each Year 6 graduating student.
- proposed that the same pens be gifted as per the prior year at a cost of \$27 per pen for the 50 2018 graduating students.
- **MOTION: To approve expenditure of \$1,350 for 50 x commemorative pens for the 2018 graduating students. Moved Lea Parkinson, 2nd Alex Ellis. All in favour.**
- thank-you to Christie for volunteering to coordinate this purchase.

### 8.3 Ellis House Exhibition - Claire Baker

- queried decision to schedule the exhibition opening ceremony on a Sunday.
- Steve Hovitch responded that the timing was agreed between school and Ellis House.

### 8.4 Any other business -

- funding request for whiteboards - Dianne Selliani
  - o approached by a teacher to request funding for 120 white boards.
  - o P&C happy to fund a class set (ie approx. 30) as it was highlighted that whiteboards are listed in class stationery lists for 2019.
  - o **MOTION: To approve expenditure of \$1,350 for 50 x commemorative pens for the 2018 graduating students. Moved Lea Parkinson, 2nd Alex Ellis. All in favour.**

Next meeting - 19 November 2018

Meeting closed - 9.45pm

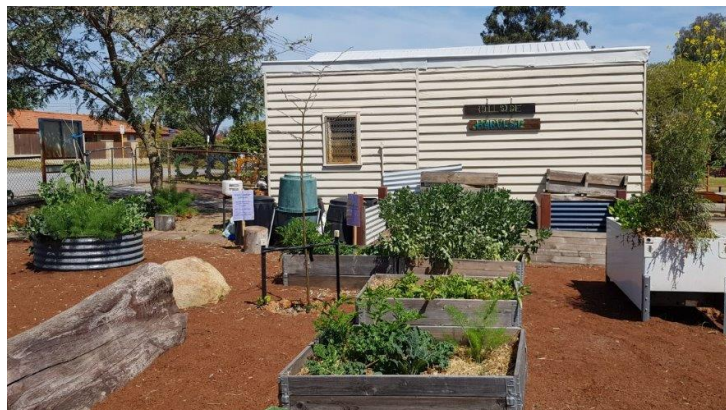
## Gardening Committee Report to the 15<sup>th</sup> October 2018 P&C Meeting



A quieter couple of months for the Gardening Committee, as preps are made for our **Imaginature launch, scheduled for 9:30am, Friday 9<sup>th</sup> November**, where we will be inviting the media and some special guests, so pop the date in your diary! **A clean-up of the area and some last minute tasks will be undertaken on Sunday, 4<sup>th</sup> November by the Gardening Committee.**

**MOTION: To hold a Gardening Committee Busy Bee on 4<sup>th</sup> November.**

**The Hillside Harvest and Loose Parts Play signs were erected over the holidays – why not visit the community garden or walk down to Imaginature to view them in the flesh?!**



**Hillside Harvest** has some great produce in bloom, including kale, snow peas, lettuce, fennel, and lots of other various greens and herbs. We are soon to add some IBC wicking beds, and a state-of-the-art Worm Farm that can withstand our hot summer months. **Thank you very much to Lea and Jon Frisina who generously donated 2 new IBC's, and Tess and Matt Lyon who donated the pea gravel for the wicking beds!**



Following negotiations with Mark from the City Of Bayswater, **3 jacarandas have been planted along Roberts street (ie on the oval), 3 Queensland Box trees on Leake St, and a Manchurian Pear on Hill Streets.** Thanks to the City of Bayswater for this!

**Our Community Grow Cart on the 24<sup>th</sup> August was another huge success!**

**Our DSATCO mulch fundraiser is on again**, a note went home last week, with orders due by the end of week 3 (ie Friday 26<sup>th</sup> October). Orders will be delivered in Week 5 (5<sup>th</sup> November). Please get your orders in for some Spring/Summer mulching fun! **Thanks to Felicity for coordinating this.**

We are also looking at the Oval Redevelopment, for 2019.

*Thanks! Alex Ellis and Liz McQueen*

*(& on behalf of the Gardening Committee - Michelle Peters, Felicity Mitchell, Steve Hovitch, Eleanor Reuvers, Margaret Wilson, Kristi Turner, Laurie Ball, Tom Hammond, Heloise Roberts, Hamish Wiggins, Maki Yamamoto, Novak DeJong, Ann Sternheim, Nerina Patroni, Belinda Rickert, Paddy Hocking and Catherine Juniper)*





## FUNDRAISING SUB-COMMITTEE

### P&C MEETING REPORT – 15 OCTOBER 2018

#### TERM 3 WRAP UP

- a. **KPC Father's Day Stall & Raffle Late August** – raised \$990.95.
- b. **Faction Carnival Cake Stall 7 Sept** – raised \$1300.
- c. **80s Prom Night 8 Sept** – The night was a great success! Numbers were down on the Bogan Bingo event in 2017 (67 vs 150), due to the Eagles final on the same night, but those who attended had an excellent night. We raised \$1858.

Suggest that the parent event in 2019 is not a Fancy Dress, to attract more people. We broke even on the food, so probably won't supply food at the next event, unless it starts earlier than 7.30pm. Any other feedback?

#### TERM 4 PLANNING

- a. **Halloween Disco** – Halloween falls on a Wednesday. Not sure if the school wants to get involved in the "Baysie Trick or Treating" eg. selling leftover glow sticks or a Halloween Themed Cake Stall? Could have it on the oval closer to Roberts St where a lot of people walk up and down.

Does anyone have interest in organising a Halloween Disco on Fri 2 Nov? Last year raised \$1400.

- b. **Gardening Committee – Mulch Fundraiser.** This is underway again, thanks to Felicity for organising. Forms are due back by Fri 26 Oct. Last year we raised \$535 for the Gardening Committee.
- c. **School Christmas Raffle** – we'll be contacting Lisa Baker to see if she's able to donate her \$250 Bike voucher again. Propose running a simple whole-school raffle as we have some prizes leftover from Prom Night. 5 tickets for \$5 (is this the norm lately?) Draw at the assembly on 30 November. Could potentially raise \$1000 or so.

- a. 1<sup>st</sup> Prize \$250 Bike Voucher for the Bicycle Centre in Morley (alternatively support a Bayswater PS family who own My Ride Perth Central in Highgate, get the voucher from there)
- b. 2<sup>nd</sup> Prize overnight stay at the Attika Hotel in Northbridge donated by the Limnios Property Group.
- c. 3<sup>rd</sup> Prize \$50 Coles Myer Voucher donated by Fleet Network.
- d. Maybe we can have a few extra prizes if we can get further donations.

A lot has progressed in the last few months. We have been busy **acquitting the remaining items of the Waste Wise Grant. Thank you to Anne for purchasing shredder and blue crates, and arranging the purchase of our Taj Mahal Worm Farm. This will be installed by Kevin from the Worm Shed on Thursday, 25th October, 11am. Thank you to Dave, some lucky senior students, Eleanor, and Catherine for assisting with this.**



**Also, thank you so much to Dave who has screen printed the green vests we bought with 'Waste Wise Warriors' on the back – they look fantastic, and I'm sure will entice many students to be the sought-after Waste Wise Warriors at recess and lunchtimes, helping other students to sort their waste into the correct bins. We were previously going to get these through the WW Grant, but what we have requested has changed slightly, so instead we would like to put forward the following motion. We have purchased some bags and tongs second-hand from Op Shops.**

**MOTION: The P&C fund: 6 x screen-printed Green Vests, and 2 pairs of gloves for Waste Warrior students to wear: \$174.**



**Freya, Anne, Dayna and Anita and the students from Room 6, 9, 10 and 24 have been lucky to have two free incursions from Cleanaway® on Tuesday 9<sup>th</sup> and 16<sup>th</sup> October 2018. These incursions were to facilitate the achievement of the cross curriculum priority, Sustainability and supplement our learning about waste minimisation and management through implementing reduce, reuse and recycle principles. A big thanks to Freya for organising, and to Binh Luong and the team from City Of Bayswater who support this to make it a free event.**

**Karen Winterburn and the students in Rooms 15-18 made a bees' wax sandwich wrap each today which replaces the need for disposable plastic wrap. A big thank you to Miho, Catherine, Emma Kirk, Suzanne and Jenny for helping source the wax, prepare it, find irons on Buy Nothing Bayswater, and assist on the day. We also sorted through the Yellow Lidded Recyclables Bin (which tends to get very contaminated), and the soft plastics bin too. A big thanks to Karen for initiating this fantastic endeavour. Due to its success, we will try to allocate the purchase of wax in the next WW Grant for 2019, to allow the whole school to take part.**



**Karen Winterburn and her Room 15 class are organizing a Whole School Waste Free Lunch on Monday Week 3 (22<sup>nd</sup> Oct).** The initiative aims to help the school and its families minimise litter, create less waste, save money and develop healthy eating habits. The intention is to reduce the amount of waste we would normally throw away, and to look for alternative packaging for our food (eg reusable containers, beeswax wraps, Agreena® wrap, etc). Please assist your students to help bring a 'Nude' Lunch next Monday!!

We decided to run our **'Schools Recycling Week'** on the **22<sup>nd</sup> to 26<sup>th</sup> October**, as that week will be week of the Waste Free Lunch on Monday, as well as Rooms 9 and 10 going to Red Hill Resource Recovery Centre for their excursion. And on the Thursday Kevin is coming to install the Worm Farm. If you'd like to get involved, go to : <https://schoolsrecycle.planetark.org/>

**We are going to install a 'Pen/Pencil/Texta/Crayon' library in the school library in an effort to reduce stationery waste.** So if your child has a dire need for an orange texta, but you don't really need/want to buy a whole pack, perhaps they can find it in the library? Alternatively, if you have some colours that rarely get used, consider donating them! We are also looking into buying a Terracycle® Zero Waste Box for textas/pens/Crayola twist casings next to it, so they can be recycled responsibly. We can also use this pen/pencil library to alert parents that they don't need to buy their whole booklists each year, if not needing new textas/pencils/crayons/pens/etc. More info on this soon!!



**We had a Baysie EcoHub meeting last Wednesday, 10<sup>th</sup> October. Thanks to Dave, Emma, Miho, Eleanor, Freya, Anne, and Karen for attending this,** in which we discussed the above, what we had achieved in our Sustainability Plan (a lot!!), and also discussed how the composting/recycling practices were going at Baysie since we started it a few months ago. It seems to be working really well, the kids are using the Food Scraps buckets and emptying them daily. Some buckets are being left un-emptied or un-washed, but hopefully the process will soon be embedded in all students' minds!

**There is lots of soft plastic recycling happening,** and we now have a team of 5 people emptying the Soft Plastics Bin daily and taking to Coles to be RedCycled. Thanks very much to Emma T (Tuesday), Emma B (Wednesday), Christie (Thursday), Catherine (Friday), and Karen W (back-up). I do Mondays.

**The Yellow-Lidded Recycling Bin is becoming quite contaminated** though. I made some signs as to what can/can't be recycled specific to the school (ie UHT milk drinks, sushi containers, wasabi packets, squishy yogurt things, juice boxes, and muffin morning patty pans are all NOT recyclable). **The teachers are going to assist more students to become Waste Wise Warriors, which should be easier now with the new vests!!** We are also going to see if we can get a Food Scraps bin in the canteen.

STOP!! These are not recyclable. Please put in the normal bin.



Choc Milk Drinks + Straws Juice Boxes + Straws Plastic Forks and Spoons



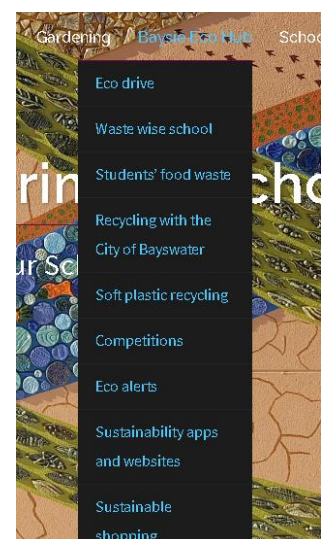
Sushi Containers Spaghetti and Nacho Foil boxes with food



Le Snak Containers Jelly Cups Yogurt Pouches

**I have completed our 'Baysie EcoHub' section of the BPS P&C website,** which Alli Sylvestre has created, and is now officially 'live'! **A big thanks to Christie for her editing of my waffle!** I welcome any constructive suggestions about it, and just want to say a **big THANK YOU to Alli and Liz for the website,** as a non-FB'er, this is where I will get all the P&C news! Our section has information on our Eco Drive; our Waste Wise School projects and grants; recycling and composting; Sustainability Apps, websites, retail, and resources; in the media; comps; and our Eco Alerts.

It was suggested that perhaps we try having a **'Week Of No Paper Towel'** in the toilets soon. The kids will have to - shock-horror - shake their hands rather than use copious amounts of paper towel. Stay tuned!!!





**Bayswater Primary School P&C Inc  
Library Sub-Committee Meeting  
M I N U T E S  
Friday 7<sup>th</sup> September 2018**

**1 Meeting Opens – 3:25pm**

**2 Attendance & Apologies**

Fiona Marston	Laura Rosher	Stephen Hovitch	Marise Fitzmaurice
Greg Judd	Belinda Rickert	Maki Yamamoto	Emma Thompson

**Apologies**

Shannon Jones, Amy Hollingsworth, Kristy Hamilton.

**3 Accept Previous Meeting Minutes** - Confirmed Maki, Seconded Fiona

**4 Business arising from minutes**

**4.1 Schedule of works for the 'Discovery Corner' - Greg**

Greg presented the quotes received so far for the fit out of the Discovery corner. Approximately \$2000 Electrical, \$7000 for cabinetry and possibly around \$12,000 for carpet tiles for entire library space.

**Quote for moving Comms Box to behind the library returns desk- Greg**

The cost to move the Communications box would be up around \$3000 and the electrician did not recommend this. He was very enthusiastic about the idea of turning the area into a robot and suggested adding additional flashing lights to the screens to enhance the effect. There would be minimal cost to do this

**Vinyl flooring - Laura**

Armstrong Flooring has kindly agreed to donate one free roll of commercial grade vinyl. The colour is Ceduna White Accolade Plus. The Roll is 16lm x 1.83m = 29.00m<sup>2</sup>.

**Heaters**

Marise confirmed the good news that the school finance committee has agreed to cover the cost of the removal of the heaters from the school's Maintenance and Works budget (rather than from the money previously set aside for the library refurbishment).

**Potential to recarpet through Maintenance and Works**

Steve, Marise and Belinda agreed that there is no likelihood that the Dept of Education would cover the cost of re carpeting any time soon. The Committee discussed the cost benefit of replacing the carpet ourselves and agreed to seek quotes and consider this option further.



**Actions:**

**Greg** will confirm the full cost for flooring, with two options:

1. Vinyl along entire South Side of Library from Discovery Corner to front door. Carpet tile remaining.
2. Vinyl just in discovery corner. Carpet tile remaining

**Marise** will book in the heaters for removal as soon as possible.

**Steve, Belinda and Marise** will consult with staff to determine if there is a preference for the amount of vinyl flooring.

**Laura** will contact Armstrong Flooring to gain a quote for additional vinyl and also a m2 quote for installation.

**Greg** will obtain samples of cabinetry finishes and carpet colour/ patterns to display in the front office on Friday **14 September**.

**Fiona and Laura** to invite Library Committee and Exec to view the samples. A survey sheet will be provided for people to record their preferences.

**5 Discussion items**

**5.1 Finances** - Approximately \$14,500.00 has been raised to date for the Library project.

**Action:**

**Greg** to finalise quoting details and schedule of works, with a proposed start date of flooring to occur on the Spring school holidays.

**5.2** Next P&C meeting has been postponed, perhaps present financial recommendations direct to exec?

**Action:**

**Fiona and Laura** to liaise with P&C Exec to determine process for a resolution of transferring required funds to the School for expenditure according to the project budget and schedule of works.

**5.3** Do we need to put a call out for help with the refurb in the Discovery Corner?

**Action:**

**Greg** to confirm. Possibly for flooring installation.

**5.4** ATCO Grant Application has been submitted.

**Action:**

**All** - Fingers crossed.

**6 Next Meeting:** Viewing of samples – Friday 14 September. 3pm Front office