



**MINUTES - General Meeting  
Monday 18 June 2018**

- 1 Meeting opened - 7.40pm**
- 2 Attendance and apologies -**
  - Attendees:** Leanne Frisna, Liz McQueen, Alex Ellis, Avril Strutt, Matt Healey, Kim Healey, Alison Gullick, Michelle Peters, Shannon Jones, Belinda Rickert and Emma Thomson.
  - Apologies:** Andrew Mack, Lea Parkinson, Claire Baker, Laura Rosher, Fiona Marston, Maria West and Natalie Diedrichs.
- 3 Accept previous meeting minutes (21 May 2018) - Moved Kim Healey, 2<sup>nd</sup> Alex Ellis. All in favour.**
- 4 Business arising from minutes -**
  - 4.1 Junior Sports Grant program - Alex Ellis**
    - in consultation with Bruce Fraser an application has been submitted for 24 soccer jerseys (for use in interschool competitions)
    - entries close on 30 June so will hearing if successful in July
  - 4.2 Bike Boulevard stage 2 cancellation - Alex Ellis**
    - as agreed at the last meeting, a P&C letter has been drafted and will be sent to the City of Bayswater ('COB')
    - advised that COB Councilor, Georgia Johnson, is starting a petition to have the decision reopened for further discussion by the council
    - encouraged attendees to sign the petition and share with networks
- 5 Principal's Report - no report**
- 6 Office Bearer Reports -**
  - 6.1 President - Matt Healey: no report**
  - 6.2 Treasurer - Lea Parkinson (apology): no report**
  - 6.3 School Council - Alison Gullick:**
    - areas of discussion have been review of the Strategic Plan, update on the budget, approval of annual report and start up of a subcommittee to consider revised school branding
- 7 Sub Committees -**
  - 7.1 Canteen - Matt Healey/Kim Healey: read report attached. Also:**
    - Liz McQueen summarised findings of the continuing Canteen staff employment review and noted close to completion
  - 7.2 Gardening - Alex Ellis/Liz McQueen: read report as attached. Also discussed:**
    - options to improve communications within the sub committee
    - what to do with produce grown in the community garden. Considering a 'Share Your Spare' event and plan to do a test run before the end of term using the produce grown by the year 3 classes.

**7.3 Uniform Service** - Shannon Jones:

- second hand uniform sale coming up
- needs to arrange bank viewing access - will arrange with Treasurer

**7.4 KPC** - Natalie Diedrichs (apology): no report.

**7.5 Fundraising** - Michelle Peters/Rae Markham/Helen Taylforth/Alison Gullick:

- read report as attached.
- general discussions around ideas for the location, date and other arrangements for the 'Op Shop Prom Night'. This fundraiser will likely be in late August.

**7.6 Library** - Laura Rosher/Fiona Marston (apologies). Emma Thomson on behalf of the subcommittee:

- congratulations to the Fundraising Subcommittee for the great wine tasting event and thanks for the allocation of funds raised to the library project
- thanks also to Wayne Deveroux for his assistance with a Telstra grant application
- planning continues for Bunnings Sausage sizzle on 18 August

**7.7 Sustainability** - Alex Ellis: read report as attached.

**8 Other business** -

**8.1 Numero** - Alex Ellis

- the Numero club continues to be popular and it's planned to send 4 teams to the interschool competition later this year
- proposed selling packs of Numero cards in a similar fashion to last year
- packs retail for \$18 each - the P&C can purchase them for \$12 and sell for \$15
- thanks to Allison Gullick for volunteering to co-ordinate this drive
- **ACTION:** promote via newsletter, P&C email and Facebook

**8.2 Bendigo Art Competition** - Alex Ellis

- shared that the City of Bayswater is holding this competition and entries close on 13 July
- **ACTION:** promote via newsletter, P&C email and Facebook.

**8.3 Multimedia bracket for interactive whiteboard (Room 24)** - Matt Healey

- request for P&C funding as the Room 24 teacher was planning to purchase this herself
- agreed that if there are leftover funds from last year's Busy Bee, then it should be used to cover this cost. If there are insufficient funds remaining, the P&C will pay for this item.
- **MOTION: Provisionally approve expenditure of approx. \$400 for the bracket, if insufficient 'Busy Bee' funds available to cover the cost. Moved Kim Healey, 2nd Alex Ellis. All in favour.**

**8.6 Any other business** -

**8.6.1 PE testing** -

- a parent sought P&C guidance in relation how to best approach the school regarding weighing and measuring of children being undertaken in Physical Education classes
- discussions around the appropriateness of testing of primary school age children in PE class
- Belinda Rickert undertook to find out some background for the next meeting and also suggested that a face to face discussion with the sports teacher could be beneficial in this instance

**Next meeting - 7.30pm Monday 23 July 2018**

**Meeting closed - 9.10pm**



## **Canteen Sub-Committee**

### **Report: 18<sup>th</sup> June 2018**

Kids in the Kitchen, presented by Carmen Ballantyne, continue using the canteen space on Tuesday and Wednesday afternoons. This is likely to continue.

The survey will be available until the end of the term. After reviewing canteen operations, it was decided to only have the survey available in the front office. Please complete a survey if you have any suggestions.

I will collect and collate the information and circulate the data after a meeting with the Canteen Sub-committee outlining our quality initiatives.

The canteen needs new knives (especially bread knives). I will add this to the list of recommendations with the survey results.

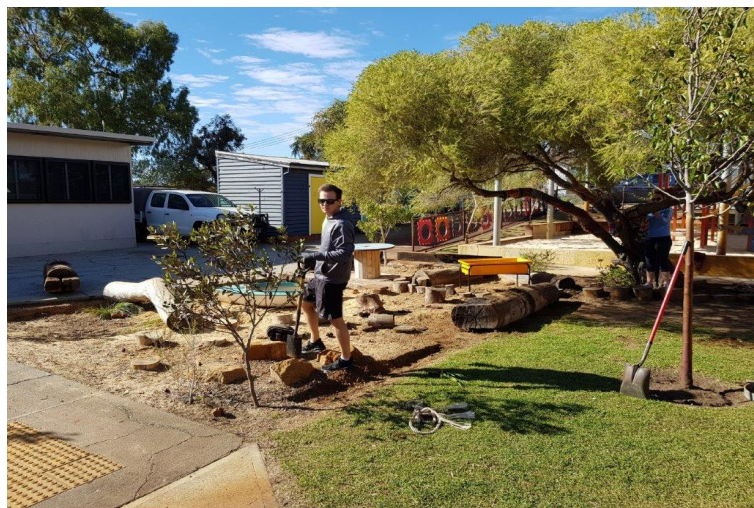
*Liz McQueen continues working through the mountain of information regarding the Canteen Awards and current payment and likely back payment to past and present staff. We thank Liz for her continued effort and we appreciate and value her ongoing commitment to improving the service and ensuring compliancy with the legislation.*

Sincerely,

Matt and Kim Healey, Jo Garden and Suzanne Wyatt

## Gardening Committee Report to the 18<sup>th</sup> June 2018 P&C Meeting

What a Busy Bee on Sunday, 3<sup>rd</sup> June!! Thank you so much to the wider school community for coming on down to lend a hand, whether it was for a few hours or the whole day, it was truly appreciated, and who could forget the yummy treats for morning tea! We had about 50 parents come, plus about 50 children, which was fantastic!



(& on behalf of the Gardening Committee - Michelle Peters, Felicity Mitchell, Steve Hovitch, Eleanor Reuvers, Margaret Wilson, Janine Turner, Kristi Turner, Laurie Ball, Tom Hammond, Heloise Roberts, Hamish Wiggins, Maki Yamamoto, Novak DeJong, Ann Sternheim, Nerina Patroni, Belinda Rickert, Paddy Hocking and Catherine Juniper)

## Gardening Committee Report to the 18<sup>th</sup> June 2018 P&C Meeting



We pretty much completed everything on our to-do list, and more!! There are cubby making structures complete with branches from the recent canopy management; beautifully decked stage seats and planting tables; a freshened fairy garden with chess set, and new path; a pylon pathway up to the fort, and more Garrett Bridge pylons dotted around the school; mulch, mulch, and always more mulch in Imaginature; lots of beautiful and some very established plants and trees all around the school; a freshly painted cubby house blackboard in the KPC; a painted Loose Parts Play shed; painted scrap buckets for every room in the school to be launched soon; newly painted place blocks for our next sports carnival; and lots more!!

**Special mention to our fantastic Gardening Committee**, who each took on coordinating roles on the day, we are so very thankful for your hard work and friendship, and the way you just get about the tasks that just need doing. **Special shout outs** to some of our parents who not only donate their time, but also their professional expertise and equipment – **Novak DeJong, of Bayswater Landscapes** (PH: 0474 810 707), and **Hamish Wiggins, of Compact Dingo Services and Hire** (PH: 0448 583 380). Thank you also to **Wayne and Eleanor** (colleagues of Dave Cooke) who donated a complete wicking bed, and very detailed instructions on how to construct one; **Miho** who donated two very established trees, and Miho's friend **Cameron** (Schaffer Loaders <http://www.schaffer-loaders.com.au>) who donated some frames for the Community Vegie Garden; **Lanita Miller** who donated a rainwater tank (that we then cut in half to make two vegie beds) and a seed-raising house; **Catherine Juniper** who sourced many different items we needed; **Di Selliani** who donated timber and a concrete trough; **Michelle Peters** who donated timber; Mike's folks **Steve and Megan** who donated the jarrah for the stage seat, planting table, and another concrete trough; **Kristi** who sourced the hay for the vegie beds; **Novak** who sourced, collected and stored the Garrett Road Bridge pylons; **Eleanor and Dave** who donated the corrugated iron for the compost bays; **Mike and Alex** who donated the pavers for the chess set; and to the **City Of Bayswater** who dropped off truckloads of free mulch.

Marise, Steve and Eleanor have been in touch with Mark from the City Of Bayswater regarding our **Street Tree request of 9 trees along Leake, Hill and Roberts streets** (oval), after we put in an application for this free venture. Further, the **tree canopy management of the school's designated trees, as recommended in an arborist report late 2017, was undertaken from 23<sup>rd</sup> to 25<sup>th</sup> May, under the guidance of a qualified arborist.** Thanks very much to Marise for following this up.

During the Busy Bee, in our new **Community Garden**, we were able to set up composting bays, wicking beds, vegie beds and plant trees.

To keep things ticking over and get some veggies growing, **Eleanor has organised a gardening afternoon each week, and a gardening session once a month.** One of each of these has already been held. The idea of these sessions are to do various tasks as needed and perhaps run some activities with students. We could bring afternoon tea to share and hopefully make it fun and relaxed for both students and parents.

Please let us know if you want to be included on our email list regarding this project.



**Planet Ark 'National Schools Tree Day' is coming around again, on Friday, 27th July, 2018.** Margaret Wilson and Steve Hovitch have liaised with Alex Devine from the City Of Bayswater, where students from Years 1-6 will plant 2,000 plants at Eric Singleton Bird Sanctuary on the day and record the day with some artwork. It is a great way to get the kids involved in 'greening' their community, and a great relationship to foster with the City of Bayswater. Thanks to Margaret and Steve for following this up!

*Thanks!*

*Alex Ellis and Liz McQueen*

*(& on behalf of the Gardening Committee - Michelle Peters, Felicity Mitchell, Steve Hovitch, Eleanor Reuvers, Margaret Wilson, Janine Turner, Kristi Turner, Laurie Ball, Tom Hammond, Heloise Roberts, Hamish Wiggins, Maki Yamamoto, Novak DeJong, Ann Sternheim, Nerina Patroni, Belinda Rickert, Paddy Hocking and Catherine Juniper)*



## FUNDRAISING SUB-COMMITTEE

### P&C MEETING REPORT – 18 JUNE 2018

#### TERM 2

- a. **Bayswater Sip & Swirl Fundraiser 16 June** – event was held at the Bowling Club, we had 55 people attend and a great night was had by all. A lot of new faces there as well, which was great. We sold 8 cartons of wine on the night and plenty over the bar which the BBRC donated \$7.50 a bottle back to the P&C. To date, we have raised \$977 from the event. We are also going to distribute Order Forms to all families on emails to hopefully add to the order, closing it off at end of term. \$20/ctn sold goes to the P&C.

Thank you to Helen for designing the invite, posters and building the Facebook page. Thanks to Rae for collating all RSVPs, food prep and manning the “door”, and thanks to Alison for her tireless food shopping and platter prep. The Grazing Table looked amazing and no-one left hungry...or thirsty! Vinaceous Wines donated about 40 bottles of wine for the tastings and their time to present the Wine Masterclass on the night. Very generous!

#### TERM 3 PLANNING

- a. **Op Shop Prom Night** – researching option, date to be decided
- b. KPC Father’s Day Stall
- c. Faction Carnival Cake Stall
- d. Gardening Committee – Mulch Fundraiser

#### TERM 4 PLANNING

- a. **Colour Fun Run** – use Lisa Baker’s Bike donation, kids that raise over \$100 go into the draw to win the Bike.
- b. **Halloween Disco** – also thinking about doing something in the Community on Wed 31 Oct when there a lot of families “trick or treating” on the streets around the school. Perhaps selling glow sticks etc. Might be able to share space at the Anglican Church.

## Sustainability Group Report to the 18<sup>th</sup> June 2018 P&C Meeting

Hi Everyone,

**BREAKING NEWS!!** We got confirmation last week that **we are now a Waste Wise school!! Fantastic outcome, thank you so much to all those involved, special mention to Alison for all your work and doc creating and quote gathering.** This now means we are eligible to apply for the Waste Wise grants, which we have already done for the first round.



As the Plastic Bag Ban approaches on the 1<sup>st</sup> July, we sent out a DWER flier on the details of this. **A big thank you to Miho for sourcing this information.**

Alex and a hoard of kids spent a lot of the Busy Bee painting re-used 2kg yogurt buckets, and labelling them for each room of the school, and are hoping to 'launch' the use of these, as well as the red soft plastic recycling bin, early next term via an assembly. **The Eastern Reporter has contacted the school, after seeing the work we are doing Sustainability-wise on Facebook®, and they will be doing an article soon on this. Look out for it!**

The **School has just signed up to the City Of Bayswater's 'Recycling Education Program'**, and as such we have received 4 green-lidded and 2 yellow-lidded Mobile Garbage Bins (MGB's) which will be emptied fortnightly free of charge, as well as accessing incursions and excursions. This also means along with the composting bays we made at the Busy Bee, all of the school's green waste can now be diverted from landfill. It also means we can recycle items other than just cardboard and paper. **Thanks to Steve and Marise, and to Binh Luong from City of Bayswater for enabling this to happen!**

**We are still doing our fortnightly school newsletter Eco Adverts. Our latest and greatest have been on Recycling Batteries, and Composting.**

*Thanks!  
Alex Ellis and Miho Tanabe*